

City of Washburn  
City Commission Meeting  
September 12<sup>th</sup>, 2016, 6:30 p.m. City Hall

Commission Members Present: Thomas, Jacobson, Baumann, Boehm

Absent: Kroll

Commissioner Thomas opened the public hearing for the 2017 Budget.

Commissioner Jacobson addressed the 29% mill increase that was in the Leader News and Zimmerman explained the requirement of publication and how the increase of mills is calculated.

Motion to approve the 2017 Budget with the following adjustments: decrease the Memorial Building, \$40,000.00, Old Courthouse repairs, \$5,000.00, City Hall signage \$10,000.00, Washburn Park Board, \$10,550.00 and the Washburn Fire Department \$2,750.00, Jacobson and seconded by Boehm. Roll call: Aye, Jacobson, Boehm, Baumann, Thomas and Nay: none. Absent: Kroll. Motion carried.

The public hearing is closed.

The monthly meeting of the Washburn City Commission was called to order by Thomas.

Thomas tables the approval of August financials and minutes.

Motion to approve a request from Suzy Jacobson to use of the Washburn Memorial Building for October 28<sup>th</sup> and April 7<sup>th</sup> for fundraisers benefitting the River Boat Days Committee and for the fee to be waived, Boehm and seconded by Baumann. Discussion: Zimmerman informed that a deposit is collected on all hall rentals. Roll call: Aye, Jacobson, Boehm, Baumann, Thomas and Nay: none. Absent: Kroll. Motion carried.

Mr. Ray Hager approached the Commission regarding a sewer line that crosses his property. He presented a plat that shows the property was accepted from the developer in 1976 and states that the sewer service is a City Main not a private line as it is currently called. He also discussed the size of his lot and the incorrect survey that shows part of his parcel in the street. He has since split his parcel and taken the area off, but wanted the Commission to know it would be coming back to the city.

#### 2014-2015 Street & Utility Resident Protests

Elaine Carr asked the City Commission for a reduction in special assessments to her property as she feels they are excessive.

Brent Barnick, stating that assessments to his property are more than the properties worth and asks for assessments to be lowered. He states he is the only property assessed as a commercial property and was not capped. He is requesting a reduction in his paving specials.

Justin Krohmer requesting a waiver in his sewer assessment. Mr. Krohmer has a septic system, has not hooked up to the sewer and has no intention of connecting and cannot afford the sewer assessment on top of other assessments. He purchased the property and was not told that there would soon be assessments to the land.

Hager, Wachendorf, Kelsch & Wagner, asking for a reduction in the sewer assessments to their homes as the sewer line they use is not a community line but rather a city main. None of them received new hook ups and their services unchanged.

Commissioner Thomas tabled the decision on the protested special assessments and scheduled a special meeting on September 27<sup>th</sup>, 6:30 pm to address the protests.

Karla Klein asked if there are planned projects in the future, Thomas answered possibly, but none are being discussed at this time.

Nick Reisenauer asked to discuss the size of his parcel and the coulee parcel he owns. It was suggested he may need to have it surveyed.

Petition for exclusion of properties, tabled.

Motion to approve the purchase of a new pump for the water treatment plant, Jacobson and seconded by Boehm. Roll call: Aye, Jacobson, Boehm, Baumann, Thomas and Nay: none. Absent: Kroll. Motion carried.

Motion to approve a setback variance for Jamie & Ginny Weber, Thomas and seconded by Jacobson. Roll call: Aye, Jacobson, Boehm, Baumann, Thomas and Nay: none. Absent: Kroll. Motion carried.

Motion to accept the request from Adam Eckle to purchase Lot 4 Block 7 in Heritage Heights in the amount of \$2,499.00, Jacobson and seconded by Baumann. Roll call: Aye, Jacobson, Boehm, Baumann, Thomas and Nay: none. Absent: Kroll. Motion carried.

Motion to approve Hooter & Scooter to run go carts on October 1 & 2, 2016 and one future date if a contract works out for them from noon to 6:00 pm, Boehm and seconded by Baumann. Discussion: the auditor's office is to be notified of the date. Resident Sue Winter voices her objection to the motion. Ryan & Ann Oberg, also residents in the area, add it circumvents the ordinance and gives a foot in the door. Oberg suggests possibly putting a limit on the number of times per year the area can be used for go carts. Mr. Oberg and Mrs. Winter both agree to a trial run. Roll call: Aye, Jacobson, Boehm, Baumann, Thomas and Nay: none. Absent: Kroll. Motion carried.

Motion to approve the Washburn Area Economic Development Association and the Washburn Parks and Recreation to be listed as covered entities on the City of Washburn insurance. Discussion: Thomas asks if this is something new, Zimmerman states that they have been covered for the past number of years. Roll call: Aye, Jacobson, Boehm, Baumann, Thomas and Nay: none. Absent: Kroll. Motion carried.

Waiver of liability from Hydro Clean due to the offset of a pipe under a residential structure. Lothspeich, AE2S, states that he does not recommend it and City Attorney, David Lindell agreed. Thomas will look at the area and waiver.

Lothspeich informed that the Sealcoat project is scheduled to begin on September 14<sup>th</sup>, 2016.

Motion to approve the Sidewalk bid from Wagner Construction for \$59,515.00, Jacobson and seconded by Boehm. Discussion: this is still a 50/50 match to involved residents and there is \$40,000 from Sales and Use. Resident Mike Aull asks how project areas are chosen. Jacobson answered that areas of high use are looked at and if they were identified as needing repair they were included. Roll call: Aye, Jacobson, Boehm, Baumann, Thomas and Nay: none. Absent: Kroll. Motion carried.

Portfolios:

Boehm: The runway at the airport is scheduled to be poured if the work meets specifications by October 14<sup>th</sup>. The Memorial Building floor is finished and a new rental contract is being worked on.

Jacobson: none.

Baumann: none.

Thomas: states that he believes it is illegal for the Commission to determine he can only use email to receive information, but would like to receive emails to his home email rather than the city email.

Bills:

000343E	INTERNAL REVENUE SERVICE	\$3,711.99
000353E	BANK OF NORTH DAKOTA	\$442,800.86
000354E	GLOBAL PAYMENTS	\$184.50
000355E	ND STATE TAX COMMISSION	\$638.11
000356E	REVTRAK	\$278.15
000357E	VERIZON WIRELESS	\$85.97
000358E	AFLAC	\$361.06
000359E	INTERNAL REVENUE SERVICE	\$605.35
000360E	INTERNAL REVENUE SERVICE	\$2,940.68
000361E	AFLAC	\$361.06
000362E	BLUE CROSS BLUE SHIELD	\$6,139.85
000363E	INTERNAL REVENUE SERVICE	\$3,093.82
28044	US POSTAL OFFICE	\$168.67
28046	Zimmerman, Kim	\$1,404.08
28047	Fuchs, Nancy L.	\$35.41
28048	Zimmerman, Joan	\$1,653.72
28049	Thomas, Adam L.	\$1,515.49
28050	Schell, Zachary D	\$901.89
28051	Rothmann, Bryan	\$1,799.24
28052	Patterson, Elizabeth A.	\$149.84
28053	Ogden, Mark	\$515.19
28054	Johnson, Alan, R	\$886.64
28055	Hillerud, Nancy J	\$184.70
28056	Hendrikson, Sharon	\$1,115.63
28074	ADAM THOMAS	\$59.95
28075	AMERICAN FUNDS	\$920.24
28076	AMERIPRIDE	\$233.22
28077	ASC CONSTRUCTION	\$459.00
28078	ENERBASE COOPERATIVE RESOURCES	\$753.24
28079	HAWKINS	\$3,920.10
28080	JOHN HANCOCK ANNUITIES SERVICE	\$302.33
28081	J-S SANITATION	\$80.00
28082	KRAUSES SUPERVALU	\$56.39
28083	LIBERTY BUSINESS SYSTEMS	\$53.95
28084	Matthew Bender	\$140.54
28085	MCLEAN COUNTY SHERIFFS DEPT	\$12,295.77
28086	MCLEAN ELECTRIC	\$86.50
28087	MDU	\$205.93
28088	MUNICIPAL GOVERNMENT ACADEMY	\$25.00

28089	MVTL LAB	\$25.00
28090	ND DEPT OF HEALTH LAB SERVICES	\$64.00
28091	ND DEPT OF TRANSPORTATION	\$5.00
28092	ONE CALL CONCEPTS	\$24.20
28093	RDO EQUIPMENT	\$211.35
28094	SANITATION PRODUCTS, INC	\$466.26
28095	WAGON WHEEL LUMBER	\$362.61
28096	WEST RIVER TELEPHONE	\$639.56
28099	Fuchs, Nancy L.	\$155.46
28100	Hendrikson, Sharon	\$1,062.94
28101	Johnson, Alan, R	\$843.94
28102	Ogden, Mark	\$442.11
28103	Rothmann, Bryan	\$1,929.63
28104	Schell, Zachary D	\$836.69
28105	Zimmerman, Joan	\$1,554.47
28106	Zimmerman, Kim	\$1,381.47
28107	Thomas, Adam L.	\$1,480.59
28110	Hendrikson, Sharon	\$1,072.51
28111	Johnson, Alan, R	\$374.23
28112	Ogden, Mark	\$515.19
28113	Patterson, Elizabeth A.	\$286.06
28114	Rothmann, Bryan	\$1,788.38
28115	Schell, Zachary D	\$467.26
28116	Thomas, Adam L.	\$1,488.35
28117	Zimmerman, Joan	\$1,402.67
28118	Zimmerman, Kim	\$1,381.47
28119	KLM ENGINEERING INC	\$3,500.00
28120	GOOS, MIKE & KARI	\$300.00
28121	US POSTAL OFFICE	\$168.67

Motion to pay bills Jacobson and seconded by Boehm. Discussion: none. Roll call: Aye, Jacobson, Boehm, Baumann, Thomas and Nay: none. Absent: Kroll. Motion carried.

Meeting adjourned.

Joan Zimmerman, Auditor  
City of Washburn