

City of Washburn Commission Minutes
Monday, June 12, 2017
6:30 p.m. City Hall

Commission Members Present: Jacobson, Boehm, Kroll, Thomas, and Baumann.

Commissioner Thomas called the meeting to order.

Thomas provided corrections to the May 22, 2017 meeting minutes, minutes tabled until next meeting.

Thomas advised that he did not receive all of the financials in his packet. Hendrikson advised that they had not been fully complete at the time Thomas picked up his packet. Financials tabled until next meeting.

Thomas read 2017 Resolution Setting Auditor Bond Limit for \$2,000,000.

Motion to approve the Resolution setting Auditor Bond Limit, Baumann and seconded by Boehm. Discussion: none. Roll call: Aye, Thomas, Kroll, Boehm, Jacobson, Baumann and Nay, none. Motion carried.

Discussion regarding trenching the ditch at the lagoon. Rothmann said currently the ditch around the lagoon is filled with mud and there is no longer a ditch. When it rains, the run off runs down the hill and then ends up going into the lagoon and is not stopped by the ditch. Rothmann advised that this is interfering with testing and fills up the lagoons with rain water and not actual city sewage. Thomas and Rothmann advised that the last time the ditch was trenched was about 20 years ago. Rothmann said he has talked to Trzpuc, and he would be willing to charge an hourly rate, but no estimate. Jacobson said if the estimate is too high, we should have a bid on this project. Rothmann advised that Trzpuc should be able to have the trenching done within one day. Thomas asked to have bids from the Trzpuc, A&C Land Development, Beutler and Unlimited Excavating.

Received a bid Prairie Carpet Services regarding putting 1 inch of pea-gravel on the roof over the print shop. Boehm stated that last year Prairie Carpet Services tarred the roof, but now the tar is tacky and they are unable to finish the flashing. Boehm advised he will talk to Josh from Prairie Carpet Services regarding the flashing, the pea-gravel and gutters. Item tabled.

Motion to approve an additional \$1,450.00 for Charvat Construction for the extra row of snow gates, Jacobson and seconded by Kroll. Discussion: Jacobson asked if there will be two rows of snow gates on both sides. Boehm advised yes. Roll call: Aye, Thomas, Kroll, Boehm, Jacobson, Baumann and Nay, none. Motion carried.

Hendrikson provided information regarding putting Wi-Fi into the Memorial Building. Baumann suggested waiting until the fiber optic is installed in the area. Baumann stated that if the interest in using the Memorial Building for more meetings, then we can explore the options at that point. No action taken.

Hendrikson provided quotes for security systems from Great Plains, which would be able to record the meetings and West River Telecom who can't record the meetings, but we would need to have West River's internet. Thomas said that this is something we can look at for budget time.

Portfolios:

Jacobson: Jacobson asked what other options we have available for liquor license at the Memorial Building during Riverboat Days. Jacobson said that if it would have rained and the dance would have had to move into the Memorial Building, it was asked if the legion would open the bar, they had been told that they would possibly open and sale only the liquor that they have available. Wondering if the legion doesn't want or can't sell, can someone else come into the Memorial Building? Thomas said that the Legion has the Liquor License for the Memorial Building, but that this is something we would have to talk to Lindell about. Thomas stated per his understanding, the person would have to get permission from the Legion and obtain a special liquor license for that location. Jacobson said we don't want to take anything away from the Legion since they do so much for our community, but we also want to make sure that if the Legion doesn't want to serve that options are available.

Boehm: Airport Authority meeting will be held on June 14th at the airport. Boehm also asked about the basketball court that is behind City Hall, if it can be included in an upcoming project, chip sealed, or what kind of maintenance could or should be done. Thomas advised that court is owned by the Park Board, but it doesn't mean we can't do something with it, but it should be coordinated with the Park Board. Boehm also asked about the fishing pier down by the Riverside Park. Hendrikson advised that there is a ramp but it is made for handicap with assistance. Rothmann advised that if they park by the parking lot, it is ADA down there, and Lelm is working on it also. Boehm wanted to give recognition to the Committee who put on the events for Riverboat Days and how it was a really nice event for the community.

Baumann: none

Kroll: Asked if Giovanni has finished the project by the under pass. Hendrikson advised that not as of yet, but we can follow up. Jacobson asked if we have an update on patching and chip seal. Rothmann advised that the patching should start next week. Jacobson asked if the curbs will be taken care of Gedrose and Sheldon's? Rothmann advised it was not in the bid but will be taken care of at the same time.

Thomas: none

Tana Larsen advised the commission that she wants to do a presentation regarding Marketing Hometown America to the Commission and members of the community. She would like to have a meeting setup on June 26th at 5:00 pm. Thomas advised if more than 2 commissioners present then it is a special meeting.

Thomas called a special commission meeting on June 26th at 5:30 pm for the Marketing Hometown America.

Motion to pay bills with the exception of Prairie Carpet Services bill, Jacobson and seconded by Boehm. Discussion: none. Roll call: Aye, Thomas, Kroll, Boehm, Jacobson, Baumann and Nay, none. Motion carried.

Bills:

Paid Chk# 021980E	INTERNAL REVENUE SERVICE	5/23/2017	\$3,270.73
Paid Chk# 021984E	CITY OF WASHBURN	6/12/2017	\$66,000.00
Paid Chk# 028657	FASTENAL	5/23/2017	\$0.00
Paid Chk# 028658	HAWKINS	5/23/2017	\$0.00
Paid Chk# 028659	LIBERTY BUSINESS SYSTEMS	5/23/2017	\$0.00
Paid Chk# 028664	Fuchs, Nancy L	6/5/2017	\$96.97
Paid Chk# 028665	Germundson, Julie L	6/5/2017	\$552.65
Paid Chk# 028666	Hansen, Koby	6/5/2017	\$374.61
Paid Chk# 028667	Hendrikson, Sharon	6/5/2017	\$1,031.44
Paid Chk# 028668	Hillerud, Nancy J	6/5/2017	\$116.36
Paid Chk# 028669	Patterson, Elizabeth A	6/5/2017	\$218.17
Paid Chk# 028670	Rothmann, Bryan L	6/5/2017	\$1,809.35
Paid Chk# 028671	Schell, Zachary D	6/5/2017	\$773.79
Paid Chk# 028672	Thomas, Adam L	6/5/2017	\$1,643.87
Paid Chk# 028673	Zimmerman, Joan R	6/5/2017	\$1,511.51
Paid Chk# 028674	Zimmerman, Kim G	6/5/2017	\$1,439.22
Paid Chk# 028675	WAEDA	6/6/2017	\$5,000.00
Paid Chk# 028676	AMERICAN FUNDS	6/12/2017	\$941.46
Paid Chk# 028677	AMERIPRIDE	6/12/2017	\$417.65
Paid Chk# 028678	Ascendum Machinery Inc.	6/12/2017	\$459.00
Paid Chk# 028679	CAPITAL TROPHY	6/12/2017	\$46.50
Paid Chk# 028680	DACOTAH PAPER CO	6/12/2017	\$284.75
Paid Chk# 028681	DIRTY DEEDS EXCAVATING	6/12/2017	\$577.50
Paid Chk# 028682	DOCS SHOP, INC	6/12/2017	\$63.25
Paid Chk# 028683	ENERBASE COOPERATIVE RESOURCES	6/12/2017	\$303.06
Paid Chk# 028684	FERGUSON WATERWORKS	6/12/2017	\$104.20
Paid Chk# 028685	HELPER GUY	6/12/2017	\$354.90
Paid Chk# 028686	HENDRIKSON, SHARON	6/12/2017	\$929.47
Paid Chk# 028687	JOHN HANCOCK ANNUITIES SERVICE	6/12/2017	\$307.63
Paid Chk# 028688	LEADER NEWS	6/12/2017	\$729.00
Paid Chk# 028689	LIBERTY BUSINESS SYSTEMS	6/12/2017	\$59.35
Paid Chk# 028690	BENDER, MATTHEW	6/12/2017	\$98.43
Paid Chk# 028691	MCLEAN COUNTY SHERIFFS DEPT	6/12/2017	\$12,295.77
Paid Chk# 028692	MVTL LAB	6/12/2017	\$25.00
Paid Chk# 028693	ND DEPT OF HEALTH LAB SERVICES	6/12/2017	\$32.00
Paid Chk# 028694	ONE CALL CONCEPTS	6/12/2017	\$17.00
Paid Chk# 028695	PRAIRIE CARPET SERVICES	6/12/2017	\$0.00
Paid Chk# 028696	RDO EQUIPMENT	6/12/2017	\$302.37
Paid Chk# 028697	SCOTTS HARDWARE	6/12/2017	\$256.54
Paid Chk# 028698	THOMAS, ADAM	6/12/2017	\$119.90
Paid Chk# 028699	US POSTAL OFFICE	6/12/2017	\$225.00
Paid Chk# 028700	WAGON WHEEL LUMBER	6/12/2017	\$45.98
Paid Chk# 028701	WEBER ELECTRIC INC.	6/12/2017	\$1,126.73
Paid Chk# 028702	HAWKINS	6/12/2017	\$1,316.74
Paid Chk# 028703	PRAIRIE CARPET SERVICES	6/12/2017	\$1,000.00

Meeting adjourned.

Sharon Hendrikson