

Washburn City Commission Minutes
Monday, July 24, 2017
6:30 pm. City Hall

Members Present: Thomas, Boehm, and Kroll. Absent Jacobson and Baumann

Commissioner Thomas called the meeting to order.

Motion to approve the minutes from July 10, 2017 meeting, Boehm and seconded by Kroll.

Discussion: none. Roll Call: Aye: Boehm, Kroll, Thomas. Nay: none. Absent: Jacobson, Baumann. Motion carried.

Gary Oster, Western Frontier Insurance, provided information regarding insurance options available for the Fire Department. Provident Insurance which provides accident and health policy and accidental death and dismemberment policy, and One Beacon has First Fire and Continental Western Group provides Fire Pak policy. Oster advised that these provide much broader coverage than NDIRF and also offers a three year rate guarantee. Oster stated that the premiums might be higher, but the coverage is much broader than NDIRF. Boehm asked how often does the City shop for insurance companies. Thomas stated that the Fire Department mostly takes care of themselves and that the Rural Fire Department also helps pay for the premiums. Thomas advised Oster that he might want to talk to Clayton Verke and the Rural Fire Department about the different policies. Boehm asked is something has changed with NDIRF and their policy? Oster advised no, this is a strict comparison of what is being covered. Boehm also advised that we would have to consider if we changed the policy for the Fire Department how would it change the rates for the other policies we have.

Commission discussed the No Truck signs that was to be placed on 14th Street and 15th Street South of Main Avenue. Thomas stated his main concern is to protect the infrastructure as much as we can. Also there are spots around town that don't allow trucks. Renee Bauer, stated that they are willing to do what it takes to make everyone happy. Bauer stated that if the sign is going to be put up, it needs to be put up at the beginning of 15th Street, not after Jim Kost's approach. Boehm asked if the root of this is, is that commercial and heavy equipment vehicles are in residential areas, not just this one instance, we should be looking at the big picture. Boehm said that if we are going to put signs up in one specific area of town, we are doing the wrong thing, we need to look at all of Washburn. The big things is the street wear and tear, safety of residents, and being fair to the people that are paying the assessments, residential and commercial rates. Bauer stated that she also pays the assessments, she isn't storing the vehicles there, but this is Staker's work vehicle. Resident Celeste Barnes stated that she lives in that neighborhood and this is not a problem for her and continued that when the truck is coming in or out of the property it is going very slow and is considerate of others. Barnes stated why are we paying all of these specials on a paved road that can't handle a truck? Bauer stated that Staker is not running a commercial business out of the area, this is just her work vehicle. Thomas stated that maybe we need to look at this as a City wide and maybe re-evaluate the ordinance. Boehm asked if these heavy grade vehicles belong in residential areas. Thomas said for now we will leave the no truck signs off and have to look at the bigger picture.

Bob Frank, The Helper Guy, advised the commission of his concern regarding the erosion in the ditch by the east Welcome to Washburn sign. Frank advised that if employees are mowing that area they need to be aware of how dangerous the area is. Thomas said this should be a state issue. Thomas advised the office to contact the state regarding the erosion issue.

Bob Frank also provided an update regarding the work that is being done at the Sioux Ferry. Frank advised that the roof of the Ferry was in worse shape than originally estimated. Frank stated that he went over the \$3,000 that was originally approved by \$1,366.42. He would like to be removed from his contract regarding the rest of the work that was contracted to be done. Frank advised that he will fix the portions that he started on but did not tear into other items. Frank provided new proposals for windows, front engine room door, touch up painting and deck repair for a total of \$1,709.05. He also provided an estimated roofing costs for the remaining portions of the roof of the ferry. Frank is willing to do the additional work, but not the additional roofing work. Frank advised that some of this work could be done over the next two months. Frank invited the commission to the Ferry boat after the City Commission meeting to review the work that was completed.

Motion to let Bob Frank out of his contract as requested for the Sioux Ferry Project, Kroll and seconded by Thomas. Discussion: none. Roll Call: Aye: Boehm, Kroll, Thomas. Nay: none. Absent: Jacobson, Baumann. Motion carried.

Eric Lothspeich, AE2S, advised the commission that the Sealcoat project is currently underway. The concrete crew is back in town today and will be working throughout the week. Lothspeich advised that they are still waiting on Wagner Construction regarding the warranty items and one item was added to the list regarding the fire hydrant on 2nd Avenue and 7th Street. The 2018 Water Intake project is still moving along. Site 3 currently does not look like a good option, leaving only site 1 and 2 as viable options. He expects to have a review draft of the technical memorandum at the August 14th City Commission meeting. KLM is scheduled for August 23rd and 24th for the water tower inspections. Lothspeich advised that the recirculation pipe that goes up to the 250,000 gallon tower will need some repairs and the pipe will have to be repaired at that time. Rothmann advised that pipe is galvanized and is rusting through and if there was a leak there would be no way to turn off the pipe. Rothmann also stated that in the pit at the Cenex Water Tower, the valves that adjust the flow have been submerged, so he is not sure if they work or not, but with the other tower going down, those valves will need to be replaced.

Ray Hager, resident, asked Lothspeich why would we go across the river to place the intake? Lothspeich advised that is an option at this time. Hager asked what the extra cost of going across the river, buy land, and hook up to a rural electrical system that isn't as reliable. Lothspeich advised that we have an idea but they are working on those numbers and the cost estimate will soon be available for the City Commission. Thomas advised that the river channel is across the river. Lothspeich advised that they are doing a complete study to make sure they are choosing the best option.

Portfolio:

Boehm: none

Kroll: none

Jacobson: absent

Baumann: absent

Thomas: none

Rothmann: The fish cleaning station needs to be replaced. ND Game and Fish has a 10 horsepower grinder available, or we can get our 7.5 horsepower grinder fixed. The lagoon pump is down and the thermal coupler and a couple of other things are wrong, it needs a \$1,275 kit. A bearing in the aerator is out and will need to be fixed. The water leak at Courtwood Apartments is getting fixed.

Bills:

Paid Chk# 022004E	INTERNAL REVENUE SERVICE	\$3,167.51
Paid Chk# 022005E	MDU	\$214.99
Paid Chk# 022006E	CARDMEMBER SERVICES	\$431.46
Paid Chk# 022007E	OTTERTAIL POWER	\$5,613.94
Paid Chk# 022008E	BLUE CROSS BLUE SHIELD	\$6,861.34
Paid Chk# 022009E	CIRCLE SANITATION	\$7,644.00
Paid Chk# 028769	Fuchs, Nancy L	\$48.48
Paid Chk# 028770	Germundson, Julie L	\$522.19
Paid Chk# 028771	Hansen, Koby	\$460.02
Paid Chk# 028772	Hendrikson, Sharon	\$1,062.12
Paid Chk# 028773	Patterson, Elizabeth A	\$218.17
Paid Chk# 028774	Rothmann, Bryan L	\$1,311.82
Paid Chk# 028775	Schell, Zachary D	\$751.67
Paid Chk# 028776	Thomas, Adam L	\$1,683.47
Paid Chk# 028777	Zimmerman, Joan R	\$1,367.29
Paid Chk# 028778	Zimmerman, Kim G	\$1,432.81
Paid Chk# 028779	AE2S	\$9,426.85
Paid Chk# 028780	Ascendum Machinery Inc.	\$459.00
Paid Chk# 028781	DACOTAH PAPER CO	\$193.36
Paid Chk# 028782	Dakota Supply Group	\$304.61
Paid Chk# 028783	ENERBASE COOPERATIVE RESOURCES	\$1,183.80
Paid Chk# 028784	HAWKINS	\$8,716.00
Paid Chk# 028785	HELPER GUY	\$2,629.20

Paid Chk# 028786	LEVEYS PLUMBING & HEATING	\$1,953.93
Paid Chk# 028787	LIBERTY BUSINESS SYSTEMS	\$59.35
Paid Chk# 028788	MVTL LAB	\$25.00
Paid Chk# 028789	ND DEPT OF HEALTH	\$785.77
Paid Chk# 028790	ND SEWAGE PUMP LIFT STATION SV	\$796.50
Paid Chk# 028791	ONE CALL CONCEPTS	\$12.10
Paid Chk# 028792	PRESORT PLUS	\$428.90
Paid Chk# 028793	SCOTTS HARDWARE	\$268.49
Paid Chk# 028794	THOMAS, ADAM	\$60.23
Paid Chk# 028795	WAGON WHEEL LUMBER	\$12.57
Paid Chk# 028796	WASHBURN AIRPORT AUTHORITY	\$4,520.00
Paid Chk# 028797	WASHBURN FIRE DEPARTMENT	\$5,650.00
Paid Chk# 028798	WASHBURN PARK BOARD	\$3,612.50

Motion to pay bills, Thomas and seconded by Kroll. Discussion: none. Roll Call: Aye: Boehm, Kroll, Thomas. Nay: none. Absent: Jacobson, Baumann. Motion carried.

Meeting Adjourned.

Sharon Hendrikson