

Washburn City Commission  
Meeting Minutes  
Monday, June 11 2018  
6:30 p.m., City Hall

Members Present: Thomas, Kroll, Boehm, Jacobson  
Absent: Baumann

Commissioner Larry Thomas called the Washburn City Board of Commissioners meeting to order.

A motion was made by Noelle Kroll and seconded by Keith Jacobson to approve the May 29, 2018 regular commission meeting minutes as presented. Upon roll call, all members present voted aye. Motion carried.

Commissioner Jacobson motioned to approve the May 2018 financials as presented and seconded by Kroll. Upon roll call, all members present voted aye. Motion carried.

Jenell Olson representing the McLean Family Resource Center came before the commission requesting the road closure of 6<sup>th</sup> Avenue, the city block between 7<sup>th</sup> and 8<sup>th</sup> Street. The McLean County Sheriff's Office is planning a fundraiser for a different charity once a month, and on June 22<sup>nd</sup> they are planning a carwash for the McLean Family Resource Center. Commissioner Jacobson made a motion to approve the request. Commissioner Boehm seconded the motion. Commissioner Kroll asked who would be washing the vehicles. Janell stated the inmates that are approved for such activities. Upon roll call, all members present voted aye. Motion carried.

President Commissioner Larry Thomas read the Resolution Setting Auditor Bond Limit of \$2,000,000.00 and asked for a motion to accept this resolution. Commissioner Jacobson motioned to accept the resolution as presented. Commissioner Kroll seconded the motion. Commissioner Boehm asked if this was increased last year, Thomas stated that was our liability insurance and this bond limit was the same as last year. Upon roll call, all members present voted aye. Motion carried.

Commissioner Thomas presented an Application for Demolition Permit from Renee Bauer & Ashley Staker for a residential house located at 1431 1<sup>st</sup> Avenue. They have asked for an amendment from 6ft to 4ft fence requirement around the site. Jacobson motioned to approve the Demolition Permit with the condition that they follow all state and city regulations with the exception of the fence height. Commissioner Boehm seconded. Upon roll call, all members present voted aye. Motion carried.

Commissioner Reese Boehm recommended to appoint Lynette Laning to replace Donna Gunderson's position on the Washburn Public Library Board. Boehm then made a motion to accept the recommendation. Jacobson seconded the motion. Upon roll call, all members present voted aye. Motion carried.

Commissioner Thomas presented an application for Special Permit to sell alcoholic beverages from Riverboat Saloon on June 23<sup>rd</sup> for a horseshoe tournament, fish fry, fishing derby and band. Thomas motioned to approve the permit. Kroll seconded the motion. Upon roll call, all members present voted aye. Motion carried.

Sales & Use Tax Committee met and are recommending the awarding of \$4,000.00 to the Lewis & Clark Senior Center for the funding of the utilities and insurance premiums. Commissioner Thomas made a motion to approve the recommendation. Jacobson seconded the motion. Upon roll call, all members present voted aye. Motion carried.

Sales & Use Tax Committee met and are recommending the funding of \$15,000.00 for a new sound system for the Memorial Hall. Commissioner Jacobson made a motion to approve the request from the Washburn American Legion. Boehm seconded the motion. Upon roll call, all members present voted aye. Motion carried.

Tana Larson representing WAEDA, and Maria Hanson and Tammy Jo Taft from AE2S Communications presented promotion of Washburn. Taft indicated they are using grant funding to create products immediately recognizable as from the City of Washburn. They are using all these items to communicate that Washburn is a great place. The new WashburnLife.com website they have created will be launched later this summer to promote/market the City of Washburn. Larson indicated that there is money left in the Partners in Marketing Grant and recommends the purchase of the 2'X6' banners for light poles within the city to market the new branding of the city. Jacobson made a motion to approve the hanging of the banners. Kroll seconded the motion. Upon roll call, all members present voted aye. Motion carried.

Commissioner Kroll informed the commission that there will be an Active Shooter simulation held at the Washburn School June 14<sup>th</sup>. And is asking for the closure of 7<sup>th</sup> Street from the junction of 6<sup>th</sup> Avenue to Border Lane and for the city to put up road closure signs during the simulation. Thomas made a motion to approve the road closure for McLean County Emergency Management's Active Shooter simulation. Jacobson seconded the motion. Upon roll call, all members present voted aye. Motion carried.

The commissioners discussed their portfolios noting a great job to all the individuals involved in the Riverboat Days this past weekend. Boehm recommended that they release the access to the fishing dock out for bids. Also indicated Mark Lelm will be the park board representative in the painting of the Ferry this week with a group of volunteers.

Thomas indicated the water intake is covered by sand due to the rise in the river levels. They have a temporary fix and a backup plan in place. Commissioner Thomas made a motion to sell dirt to Kollin Syverson for \$1.00 per yard to fill the hole left by the removal of the building on his lot. Jacobson seconded the motion. Upon roll call, all members present voted aye. Motion carried.

Mark Lelm commented on the old courthouse building, dog park and community garden.

Commissioner Thomas motioned to change the date of the next City Commission Meeting to June 26, 2018, due to NDCC 40-80-10 stating the first meeting for the organization of the city council must be held on the fourth Tuesday in June of each even-numbered year. Jacobson seconded the motion. Upon roll call, all members present voted aye. Motion carried.

Commissioner Krroll motioned to pay bills.

029333	AE2S	\$70,629.21
029334	AFLAC	\$145.84
029335	American Funds	\$257.24
029336	Ameripride	\$366.69
029337	Dacotah Paper	\$81.54
029338	Doc's Shop	\$60.50
029339	Hawkins	\$5,551.30
029340	Helper Guy	\$957.24
029341	Innovative Office Solutions	\$34.58
029342	John Hancock Annuities	\$307.63
029343	Leader News	\$785.29
029344	Liberty Business Systems	\$65.29
029345	Lindell Law Office	\$75.00
029346	McLean County Sheriffs Dept.	\$12,911.45
029347	MVTL	\$25.00
029348	ND Health Department	\$341.34
029349	Unique	\$15,620.00
029350	US Postal Service	\$72.00
029351	Wagon Wheel Lumber	\$55.98
029352	Washburn Airport Authority	\$4,612.00
029353	Washburn Fire Department	\$5,650.00
029354	Washburn Park Board	\$3,375.00
029355	Weber Electric Inc.	\$1,175.00
022218E	Ottertall Power	\$4,229.80
022219E	Verizon Wireless	\$33.52
022220E	West River Telephone	\$688.71

Jacobson seconded the motion. Upon roll call, all members present voted aye. Motion carried.

Meeting Adjourned.

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Ranie Price, Auditor  
City of Washburn

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Larry Thomas, President  
City of Washburn