

Washburn Life
(Washburn Area Improvement Association)
(Official)
Meeting Minutes
October 14, 2025

Location: Washburn City Hall

Board Members Present: Donna Sommer/ Rhonda Johnson/ Staci Berube/ Mark Lelm

Board Members Absent: Savannah Hyttinen (e)/ Richard Perkerewicz (ue)

Others Present: Janell Herberlie

The meeting was called to order at 12:05 pm by President Donna Sommer.

- 1) Approval of the September 9th meeting minutes: Mark made a motion to approve the minutes with corrections. 2nd by Staci. **Approved.**
- 2) Financial Report: Staci reviewed the financial report as of October 14th. (Mark made a motion to approve the financial report as presented, 2nd by Donna) **Approved.**
- 3) Old Business:
 - a) **Board Position Appointment (Vacancy):** Donna let the board know that Rashel Crowell turned in her letter of resignation. Mark made a motion to approve of her request to step off board. 2nd by Staci. **Approved.**

Mark gave a “thank you” to Rashel for all the work she has done for Washburn Life.

Donna mentioned that there are now 3 vacancies. Ashli Laducer is interested in a position. The executive board met and recommended her for a position. Staci made a motion to appoint Ashli to the board, 2nd by Mark. **Approved.**

- b) **Washburn Life Golf Scramble Update:** Donna went over the cost report received from Rachel and Alyson from the Aug 29th golf scramble held at the Painted Woods Golf Course. Washburn Life made a net profit of \$3,713.75. (Expenses \$2,621.25)

A “thank you” goes out to Rachel Petterath & Alyson Tiegen for all their work on planning the golf scramble and doing the event.

- c) **Hwy 83 Billboards:** Donna led the discussion on the 8’x12’ billboard. It has been ordered, received and waiting to be installed. Donna would like to go back to the city commission to apply for the lodging tax for future billboards.

Mark made a motion to purchase billboard border from Wagon Wheel at the expense of no more than \$200, 2nd by Donna. **Approved**

- d) **Light-up Washburn:** The committee has been trying to meet up with the community to decorate trees at Riverside Park. They will try to hang lights on Oct 19 (2-4pm). Discussion on lights.

- e) **2026 Budget:** The budget committee is still working on the budget. Discussion on the donation request letter to the American Legion Post #12.
- 4) New Business:
 - a) **Member Benefits:** No items to discuss.
 - b) **Community Engagement:** No items to discuss.
 - c) **Candy Caravan Update:** Staci gave an update on the event so far. There are 57 businesses signed up to participate so far. Staci will finish making phone calls this week.
 - d) **Washburn Buck Promo:** Small Business Saturday promotion (Nov 29). Discussion on the event. Staci will talk to the Legion to see if they would like to participate again this year by donating money to help purchase Washburn Bucks.

Rhonda made a motion to hold the Washburn Buck promo event again this year. 2nd by Mark. **Approved.**
 - e) **Santa Day:** No Update. Mark made a note that we will be using the memorial hall for Santa Day.
- 5). **Coordinator Report:** Rhonda gave an update on what she has been doing the past month.
 - a) Small Business Saturday Craft & Vendor Show (Nov 29): Rhonda gave an update on the vendor show. There are 28 vendors/crafters signed up so far. The Washburn Park Board will be doing a fundraiser meal during the event.
 - b) Halloween Movie Night: Rhonda is working with Kandi from the library along with the volunteers to host a movie and haunted hallway on Oct 31st at the memorial hall (movie-upstairs/haunted hallway-basement).
 - c) NDaREC Conference: Rhonda and Donna attended the conference and discussed what they learned from the various government housing agencies.
 - d) Christmas Cards to Members: Rhonda asked the board if they would like to send out Christmas cards to thank our members for their support through the year. It would be about 50 cards

Mark made a motion to send Christmas cards to our members, 2nd by Staci. **Approved.**

Next Meeting: November 10th at 12 pm at **Washburn City Hall**

Adjournment: Meeting was adjourned at 12:40 pm by President Donna Sommer.

Rhonda Johnson
Community Coordinator

Minutes submitted 10/14/2025