

Washburn City Commission
Official Meeting Minutes
Monday, April 14, 2025
6:00 p.m., City Hall

Members Present: Keith Hapip, Miranda Harvey, Mark Lelm, Jamie Weber, Timothy Dockter

Absent: None

President Lelm called the regular commission meeting to order at 6:05 P.M.

Dockter motioned to approve the agenda. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Hapip motioned to approve the March 10, 2025 meeting minutes. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve March financials. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve the bills. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

General

-99570	363 WEST RIVER TELEPHONE	718.17
-99567	65 CIRCLE SANITATION	7985.75
-99566	437 J.P. MORGAN	2680.59
-89057	Payroll	12375.84
-89050	FIT EFTPS	3748.13
-89049	AFLAC ACCIDENT AFLAC	389.62
-89048	DENTAL BCBS	4051.98
-89047	Payroll	13005.88
-89040	AFLAC DAYCARE CHELSEY BRANDT	416.66
-89039	AFLAC-FLEX CHELSEY BRANDT	83.34
-89038	FIT EFTPS	4005.91
-89037	Payroll	12805.03
32927	AD&D UNUM	111.27
32928	RETIREMENT AMERICAN FUNDS	1492.22
32929	323 US POSTAL OFFICE	273.28
32930	6 AE2S	21306.50
32931	16 AT& T MOBILITY	51.19
32932	140 BENJAMIN FREDERICK	37.00
32933	474 CLOVER CONSTRUCTION	2642.23
32934	78 CORE & MAIN LP	1701.50
32935	400 ERICA MEADOWS	109.61
32936	131 FIRESIDE OFFICE SOLUTIONS	92.38
32937	157 HAWKINS	10415.63
32938	436 MARCO	160.87
32939	205 MCLEAN COUNTY SHERIFF DEPT	15678.76

32940	201 MCLEAN COUNTY TREASURER	5505.00
32941	213 MVTL	30.00
32942	216 ND DEPT OF ENVIRONMENTAL QUALITY	352.46
32943	217 ND DEPT OF HEALTH- MICROBIOLOGY	54.00
32944	223 ND LEAGUE OF CITIES	500.00
32945	226 ND RURAL WATER SYSTEMS ASSOCIATIO	25.00
32946	229 ND STATE AUDITOR	15502.50
32947	29 NORDAK NORTH PUBLICATIONS	333.36
32948	382 NORTHERN IMPROVEMENT	600.00
32949	453 NORTHERN PLAINS PLUMBING, HEATING	2960.00
32950	244 NRG TECHNOLOGY SERVICES	1238.00
32951	248 ONE CALL CONCEPTS	7.50
32952	475 STEVEN GARDNER	37.00
32953	381 VALLI INFORMATION SYSTEMS, INC	113.45
32954	348 WASHBURN PARK BOARD	1814.53
32955	410 ZACH BREDLOW	60.00

Sales & Use Tax

1621	WAIA	1413.81
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Dockter motioned to approve a waiver of fees for the Washburn Fire Department Sky Warn Class. Harvey seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve the appointment of Larry Thomas to the special assessment committee board. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve the renewal of two gaming site authorizations for the American Legion at the Riverboat Saloon and Memorial Building. Weber seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to waive the 2nd reading of Ordinance #139 and approve it as read at the last meeting. Lelm seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve the application from Enerbase for a new class III license. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve the application from SuperPumper for a new class III license. Lelm seconded. Upon roll call, all members present voted aye. Motion carried.

Brandt informed the commission that there were two letters of resignation for the forestry board. Dockter motioned to accept their resignations. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve the appointment of Kandi Shape and Zach Bredlow to the forestry board. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Dr. Johnny Johnson and Dr. Griffin Cole gave presentations on fluoride.

5 minute recess at 7:16 pm.

Meeting resumed at 7:21 pm.

Michael Connett gave a presentation. There was much discussion on the topic of fluoride. Hapip motioned to cease adding fluoridation immediately. Dockter seconded. The river currently has .4-.5 of fluoride in it naturally. Dockter-aye, Weber-aye, Lelm-nay, Harvey-aye, Hapip-aye. Motion carried.

Brandt explained the fees for a non-refundable cleaning deposit. The kitchen will be \$25 and the rest of the building for 4 hours or more will be \$25. Dockter motioned to approve these fees. Lelm seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas went over a spreadsheet for water and wastewater purchases that are needed. Dockter motioned to approve these purchases. Weber seconded. Upon roll call, all members present vote aye. Motion carried.

An updated cost estimate was presented for the PRV project. Dirty Deeds is going to provide another cost estimate. A new prv will be put in below the old tower on 6th St and the old tower will be taken out of commission.

The 2025 Sealcoat Project is ready to be bid. Weber motioned to approve the sealcoat project and to advertise for bids with the bid opening set for May 8th at 2 pm. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

AE2S Update:

Special Road Fund Program – 60%-40% grant. This would help to fix the road down through Riverside Park. Discussion on how to fix that road. Lelm motioned to acknowledge the grant and secure local funding. Docker seconded. Upon roll call, all members present voted aye. Motion carried.

Lead & Copper Revision Rule – expecting category 2 funding to be available.

Street & Drainage Improvements – Potentially could be some funding for this. The drainage issues need to be addressed before a street project can happen across the highway. Dockter moved to apply for a grant status with State Water Commission and the McLean County Water Resource Board. Lelm seconded. Upon roll call, all members present voted aye. Motion carried. Lynn Oberg will get a meeting set up.

RRVWSP Fema Grant – FEMA cancelled the 7.1-million-dollar grant that the City of Washburn had in to extend the pipeline from the intake South of town to our WTP.

Portfolios:

Dockter - nothing

Weber – nothing

Harvey – fire department had some land donated to them. Police contract will be coming out if anyone has any concerns for that.

Hapip – if anyone would like to recall him they can get a petition to do so.

Lelm –boat dock is in and the fishing pier. Is in contact with the AG's office about something.

Thomas – May 13th the tar machine will show up and tarring will hopefully begin that week. Boat dock was repaired and in the water as well as the fishing pier.

Brandt – Spring cleanup week is May 12-16th with curbside on the 17th. The compound hours are Monday-Thursday from 3-7 pm and Friday from 10 am to 2 pm. If you see any blue flags in your yard, please leave them. The guys will remove them once they have marked your curb stop. The public hearing for special assessments is April 29th at 7 pm in the basement of the Memorial Building. Agenda item deadline is Thursday at 4:30 before the commission meeting. The office is closed on Friday.

Next commission meeting is May 12th at 6 pm.

Lelm adjourned the meeting at 9:00 p.m.

Chelsey Brandt, Auditor

City of Washburn

Mark Lelm, President

City of Washburn