

Washburn City Commission
Official Meeting Minutes
Monday, February 13, 2023
6:30 p.m., City Hall

Members Present: Larry Thomas, Don Simon, Keith Hapip, Jamie Weber, Timothy Dockter
Absent: None

President Thomas called the regular commission meeting to order at 6:30 P.M.

Pledge of Allegiance was recited.

Dockter motioned to approve the January 9th commission meeting minutes. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Simon motioned to approve the January financials. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Brandt gave an update on year end financials.

Dockter motioned to do a Quit Claim Deed to Ed Barnhardt for a portion of property that was in the cities name for a sum of \$50 with Mr. Barnhardt paying all expenses. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Isaiah Keller, a recovering addict, discussed with the commission his plans to offer recovering housing at the Bunk House in town. He stated that it would be for local area help instead of bringing outsiders in. There were concerns from the commission about this and they stated they would like to talk with local law enforcement, parole officers, and possibly having a public input meeting.

Dockter motioned to appoint Beverly Peterson to the forestry board. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

The commission spoke with all 4 residents interested in being appointed to the library board. After much discussion, Dockter motioned to appoint Morgan Hapip to the library board. Weber seconded. Dockter-aye, Weber-aye, Hapip-abstained, Simon-nay, Thomas-aye. Motion carried.

Dockter motioned to waive the fees for the EMS Banquet held at the Memorial Building on March 4th. Weber seconded. Upon roll call, all members present voted aye. Motion carried.

Bruce Sailer with the American Legion was present to discuss replacing the gym floor at the Memorial Building. He mentioned 3 different dates that would work. Looking like fall will probably be the best time to pursue this. He was looking for approval from the commission to proceed with this project. Dockter motioned to approve moving forward with replacing the gym floor at the Memorial Building. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

The committee between the City and Park Board was originally created for discussions about buildings and grounds but ultimately it became finance issues. Dockter motioned to dissolve the committee but is not cutting off contact with the Park Board. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Brandt explained to the representatives of the Park Board what the office has found in regard to the letter received about state aid funding to the Park Board. Thomas and Brandt are going to go over a couple more things and have a number for the Park Board by the March meeting.

Mark Lelm had concerns about dumping trees and grass. He was told that a Act of God clause is in there where trees could be brought down from a storm or disaster.

AE2S Update:

Water Supply Project:

- FEMA grant update – running out of time and won't be able to ask for another extension. A new reimbursement request will have to be submitted.
- Red River Valley Water Supply project update – LAWA representatives would like to speak with the city.
- ND State Water Commission grant – funding request update and there is no answer on this yet.

2023 Street Improvement Project:

- met with city for 30% and 90% design review
- 100% plan specifications, and cost estimate
- Thomas read resolution for approval of final plans and specifications and the resolution to advertise for bids.

Docker motioned to accept resolutions as read. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

- Bid opening will be March 9th at City Hall at 2 pm.
- Bid will be awarded at the next regular scheduled meeting on March 13th.
- BND loan application update, request to submit.

Water Treatment Plant:

- working with Adam on new turbidimeter

Portfolios:

- Dockter – nothing
- He left at 8:07 pm.
- Weber – nothing
- Hapip – nothing
- Simon – nothing
- L. Thomas – nothing
- Brandt – Closed Monday for Presidents Day. Still looking for summer help and janitorial help.
- A.Thomas – nothing

Rhonda asked if the city would do coffee/water for the Taste of Washburn on March 25th. Yes, they will.

Hapip motioned to pay the bills.

General:

-99794	209 MIDCO
-99793	363 WEST RIVER TELEPHONE
-99792	250 OTTERTAIL POWER
-99791	65 CIRCLE SANITATION
-99788	122 TRUCOMMUNITY BANK
-89575	FIT EFTPS
-89574	Payroll
-89568	FIT EFTPS
-89567	SIT ND DEPT OF REVENUE
-89566	DENTAL BCBS
-89565	Payroll
-89559	FIT EFTPS
31835	323 US POSTAL OFFICE
31836	AFLAC ACCIDENT AFLAC
31837	AD&D UNUM
31838	RETIREMENT AMERICAN FUNDS
31839	4 ADAM THOMAS
31840	6 AE2S
31841	11 ARAMARK
31842	16 AT& T MOBILITY
31843	34 BOBCAT OF MANDAN
31844	83 DACOTAH PAPER COMPANY
31845	102 DIRTY DEEDS EXCAVATING
31846	425 EMINETH PLUMBING
31847	117 ENERBASE COOPERATIVE
31848	123 FARMERS UNION INSURANCE
31849	377 FRONTIER PRECISION, INC
31850	144 GENERAL REPAIR SERVICE
31851	150 GREAT PLAINS REHABILITATION SERVI
31852	157 HAWKINS
31853	167 INDUSTRIAL LUBRICANT COMPANY

31854	168 INNOVATIVE OFFICE SOLUTIONS
31855	191 LIBERTY BUSINESS SYSTEMS
31856	205 MCLEAN COUNTY SHERIFF DEPT
31857	213 MVTL
31858	217 ND DEPT HEALTH LAB SERVICES/MICRO
31859	216 ND DEPT OF ENVIRONMENTAL QUALITY
31860	229 ND STATE AUDITOR
31861	29 NORDAK NORTH PUBLICATIONS
31862	246 ODAY EQUIPMENT
31863	248 ONE CALL CONCEPTS
31864	265 RDO EQUIPMENT
31865	282 SCOTTS HARDWARE
31866	308 TITAN MACHINERY
31867	381 VALLI INFORMATION SYSTEMS, INC
31868	337 WAGON WHEEL LUMBER
31869	338 WAIA
31870	360 WEBER ELECTRIC INC

Sales & Use Tax

1017

338 WAIA

Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Next regular commission meeting is March 13, 2023.

Thomas adjourned the meeting at 8:21 p.m.

Chelsey Brandt, Auditor

City of Washburn

Larry Thomas, President

City of Washburn