

Washburn City Commission
Official Meeting Minutes
Monday, February 10, 2025
6:00 p.m., City Hall

Members Present: Keith Hapip, Miranda Harvey, Mark Lelm, Jamie Weber, Timothy Dockter

Absent: None

President Lelm called the regular commission meeting to order at 6:00 P.M.

Pledge of allegiance was recited.

Dockter motioned to approve the agenda. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve the January 13, 2025 meeting minutes. Harvey seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve the January 27, 2025 special meeting minutes. Hapip seconded. Upon roll call, all members present voted aye.

Dockter motioned to approve the year end financials. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Hapip motioned to approve January financials. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Hapip motioned to approve the bills. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

General:

-99586	437 J.P. MORGAN	4796.34
-99585	250 OTTERTAIL POWER	6684.47
-99584	363 WEST RIVER TELEPHONE	718.35
-99582	421 MUTUAL OF OMAHA	13.50
-99581	65 CIRCLE SANITATION	8252.10
-99580	122 TRUCOMMUNITY BANK	20.00
-89097	AFLAC-FLEX CHELSEY BRANDT	250.00
-89096	Payroll	12868.18
-89090	FIT EFTPS	4168.59
-89089	AFLAC DAYCARE CHELSEY BRANDT	416.66
-89088	DENTAL BCBS	4051.98
-89087	AFLAC ACCIDENT AFLAC	389.62
-89086	SIT ND DEPT OF REVENUE	379.17
-89085	Unempl. Insur. JOB SERVICE NORTH DAKOTA	210.00
-89084	Payroll	12084.88
-89078	FIT EFTPS	3769.68
32877	AD&D UNUM	111.27

32878	RETIREMENT	AMERICAN FUNDS	1457.16
32879	323	US POSTAL OFFICE	418.16
32880	4	ADAM THOMAS	113.00
32881	16	AT& T MOBILITY	51.13
32883	131	FIRESIDE OFFICE SOLUTIONS	42.22
32884	157	HAWKINS	692.51
32885	168	INNOVATIVE OFFICE SOLUTIONS LLC	129.04
32886	182	KRAUSES SUPERVALU	9.95
32887	436	MARCO	160.87
32888	205	MCLEAN COUNTY SHERIFF DEPT	15678.76
32889	473	MIDSTATES EQUIPMENT & SUPPLY	17865.44
32890	213	MVTL	28.75
32891	217	ND DEPT OF HEALTH- MICROBIOLOGY	54.00
32892	223	ND LEAGUE OF CITIES	80.00
32893	29	NORDAK NORTH PUBLICATIONS	488.62
32894	423	OLIVER COUNTY TREASURER	1.61
32895	381	VALLI INFORMATION SYSTEMS, INC	100.35
32896	348	WASHBURN PARK BOARD	2400.13
32897	360	WEBER ELECTRIC INC	375.00
32898	410	ZACH BREDLOW	99.00

Sales & Use Tax

1618	WAIA	1526.71
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Dockter motioned to waive the fees for the Honor Banquet held in April. Weber seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter thanked Karla Klein for her dedication to the forestry board through the years. Dockter motioned to approve the appointment of Phaidra Yunker to the forestry board. Weber seconded. Upon roll call, all members present voted aye. Motion carried.

Melody with SuperPumper was present to discuss their request for an increase in Class III Off Sale Liquor and Beer. Discusson had. Brandt explained the ordinance change process and a new application would need to be submitted. Dockter motioned to increase the Class III off sale liquor and beer from one to three. Lelm seconded. Upon roll call, all members present voted aye. Motion carried.

Jim Kershaw was present to discuss the benefits of treating water with fluoride. Lynn Oberg and Sarah Feld were also present and gave their reasoning why they are in favor of continuing to treat water with fluoride. Keith Hapip read his document on his findings of why fluoride is dangerous to be adding to our drinking water.

There was a lengthy discussion on fluoride. All documents can be requested from city hall if you would like to see any of them. Dockter stated that there was too much information presented to make a decision, in his opinion. The state also has a house bill at the legislature so there might be new regulations coming from them. Hapip motioned to continue discussion at the next meeting. Dockter

seconded. Discussion. Hapip retracted his motion. Hapip motioned to readdress at April's meeting. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Recessed at 7:48 p.m. for 5 minutes.

Lelm called the meeting to order again at 7:53 p.m.

Dockter motioned to forgo the 2nd reading of Ordinance #142A – FEMA as there is no changes. Hapip seconded. FEMA has reviewed it. Upon roll call, all members present voted aye. Motion carried.

Brandt read the Pledge of Securities from TruCommunity Bank. Dockter motioned to approve pledge of securities. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Seasonal help has been paid holidays in the past. Harvey motioned to give Ben holiday pay going forward. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Interviews were completed for the vacant janitorial position. One is looking to start a new cleaning business and would like to be hired through that if offered the job. Discussion had on keeping it to an employee, as advertised. Dockter motioned to hire one of the other two candidates at \$18-20/hour. Lelm seconded. Upon roll call, all members present voted aye. Motion carried.

Lelm motioned to upgrade iPads for commissioners. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

The 2025 street improvement project includes some drainage work that needs to be done as well. There could be some grants available for that and McLean Water Board being a cost share option. Potentially looking at splitting this project up to do drainage at one time and then the street project at a later time. Will have Eric split up for different ideas.

No AE2S Update.

Portfolios:

Dockter – nothing

Weber – nothing

Lelm – metal doors are rotting out and need to be fixed. Concrete wall is flaking at Memorial Building.

Harvey – Library door is picked out and Clover Construction will be doing the work.

Hapip – nothing

Brandt – Closed next Monday for Presidents' Day and Tuesday for some measuring work to be done with the winch system. Cat and dog license need to be renewed for the new year. The city will provide lemonade and coffee for the Taste of Washburn. The special assessment committee has a term expiring April 1st. If anyone is interested in serving, please submit a letter of interest by March 6th. Reminder that all items need to be submitted by Thursday at 4:30 preceding a commission meeting if you want to present at the commission meeting.

Thomas – almost half way done with the lead line project determining what lines are lead or not.

Next commission meeting is March 10th at 6 pm.

Lelm adjourned the meeting at 8:39 p.m.

Chelsey Brandt, Auditor

City of Washburn

Mark Lelm, President

City of Washburn