

Washburn City Commission
Unofficial Meeting Minutes
Monday, November 14, 2022
6:30 p.m., City Hall

Members Present: Larry Thomas, Don Simon, Keith Hapip, Jamie Weber, Timothy Dockter
Absent: None

President Thomas called the regular commission meeting to order at 6:30 P.M.

Pledge of Allegiance was recited.

Thomas asked if there were any written protests for the street improvement project. There were none.

Thomas read the Certificate as to Insufficiency of Protests on Proposed Improvement Benefiting Washburn Street Improvement District NO 2022-1. Thomas opened the floor to allow residents to ask questions on the project. Some discussion was had. Thomas closed the public hearing for the street improvement at 7:00.

Thomas read the Resolution Determining Protests Insufficient for Street Improvement District 2022-1. Dockter motioned to approve the resolution. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter added a correction to the October 10th, 2022 minutes. Dockter motioned to approve October 10, 2022 commission meeting minutes with correction. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Hapip motioned to approve October financials. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Two people submitted a letter of interest to serve on the airport board. Dockter motioned to appoint Donald Robinson to the airport board. Weber seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas motioned to approve the gaming permit submitted by Dollars for Scholars. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas motioned to approve the gaming permit submitted by Washburn Sports Boosters. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Ginny Weber was present to ask questions about the removal of snow on the boulevards of the Weber Electric building. Ginny had asked if they could move the snow from 9th Street side to Main Avenue boulevard. Hapip motioned that Weber Electric can split the difference of the snow from the back of building to the parking lot and the other half to the Main Avenue boulevard. Simon seconded. Some discussion was had. Dockter had Meadows read the motion. Hapip amended his motion to add that it is to the discretion of the city to require Weber remove the Main Ave boulevard snow. Simon amended his second. Dockter-nay, Weber abstained, Hapip-aye, Simon-aye, Thomas-nay. Motion failed. Ginny requested to be on the agenda for the December meeting.

Darrel Hight, Bruce Sailer, and Dean Bergstedt with the American Legion were present to discuss the plans for the Veteran's Memorial Park.

Dockter motioned to go with the plans to fix the shop drains. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas motioned to send a letter of support for Carbon Capture. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve the two special assessments assessed to Mclean County. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Western Dakota Energy Membership sent an invoice. No action taken.

Proposed PayScale for Water/Sewer Certifications. Simon motioned to give a \$.25 raise for each Water/Sewer certification on the approved chart. Thomas seconded. Upon roll call, all members present voted aye. Motion carried

AE2S Update:

Water Supply Project- Communication with SWC staff and Garrison Diversion is still ongoing. Next full commission meeting is in December. FEMA grant runs out in March of 2023.
 2023 Street Improvements Projects- Site visit on November 11th. Survey is 90% finished. Marked curbs for removal and got information to start design work.
 Drainage Improvement Projects- Clean Water SRF questionnaire submitted to get on SRF Intended Use Plan.

Portfolios:

Dockter –The American Legion approached the city about a paying to have the front of Memorial building redone, Dockter and Weber approved of this project. Spoke with Dean Bergquist on getting training for the City employees and some Legion members for the sound system. Spoke with Bergquist on getting clarification on who owns what in the Hall and Bergquist stated everything donated by the Legion is owned by the City. Went to the Park board with the proposed land trade offer, no action was taken yet. Dockter and Weber will set up a meeting with Mark Lelm and Brock Treybig with the Park board.

Weber – Nothing

Hapip – Nothing

Simon – Nothing

L. Thomas - Nothing

Meadows – Nothing

Judy Beaudry was present on behalf of the Park board, Senior Center, and the Lions club to discuss a few items. Discussed possibly getting a pickup from the City to replace the Park board truck getting demolished. On behalf of the Senior Center, which is temporarily being used by the Leader-News, Beaudry asked if the Seniors could use the Memorial hall basement for their 2nd and 3rd Friday meetings. Thomas motioned to allow the Seniors to use the Memorial Hall basement at no cost but submitting a deposit and providing no other rentals using the Hall. Dockter seconded. Upon roll call, all members present voted aye. Motion carried. On behalf of the Lions club requested to use the Memorial Hall basement to use on the 1st Monday of the month. Simon motioned allowing the Lions Club to use the hall for their Monday meeting. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Docker motioned to pay the bills.

-99818	209 MIDCO	88.39
-99817	363 WEST RIVER TELEPHONE	639.52
-99816	65 CIRCLE SANITATION	8381.65
-89632	Payroll	9753.58
-89626	FIT EFTPS	3205.60
-89625	SIT ND DEPT OF REVENUE	802.09
-89624	AFLAC DAYCARE CHELSEY LAZIER	384.62
-89623	AFLAC-FLEX CHELSEY LAZIER	115.38
-89622	DENTAL BCBS	5304.40
-89621	Payroll	9057.11
-89615	FIT EFTPS	2766.98
-89614	Payroll	10205.05
-89608	FIT EFTPS	3437.70
1012	338 WAIA	1639.05
31727	AD&D UNUM	48.68
31728	RETIREMENT AMERICAN FUNDS	1312.44
31729	AFLAC ACCIDENT AFLAC	266.76
31730	323 US POSTAL OFFICE	193.07

31731	4 ADAM THOMAS	15.00
31732	6 AE2S	4464.35
31733	11 ARAMARK	472.02
31734	16 AT& T MOBILITY	101.76
31735	54 CARDMEMBER SERVICES	527.91
31736	78 CORE & MAIN LP	157.53
31737	92 DAKOTA SUPPLY GROUP	271.92
31738	117 ENERBASE COOPERATIVE	556.28
31739	400 ERICA MEADOWS	58.80
31740	157 HAWKINS	5760.85
31741	168 INNOVATIVE OFFICE SOLUTIONS	36.51
31742	181 KNIFE RIVER	567.00
31743	182 KRAUSES SUPERVALU	51.02
31744	191 LIBERTY BUSINESS SYSTEMS	200.00
31745	194 LINDELL LAW OFFICE	150.00
31746	204 MCLEAN COUNTY IMPLEMENT LLC	368.58
31747	205 MCLEAN COUNTY SHERIFF DEPT	14501.26
31748	421 MUTUAL OF OMAHA	72.00
31749	217 ND DEPT HEALTH LAB SERVICES/MICRO	32.00
31750	216 ND DEPT OF ENVIRONMENTAL QUALITY	37.08
31751	239 NEWMAN SIGNS INC	793.47
31752	29 NORDAK NORTH PUBLICATIONS	903.48
31753	420 NORTHERN SAFETY TECHNOLOGY, INC	1468.56
31754	248 ONE CALL CONCEPTS	23.40
31755	261 QUALITY ASPHALT	38051.25
31756	265 RDO EQUIPMENT	352.43
31757	378 ROCKY MOUNTAIN PRINT SOLUTIONS, I	587.27
31758	279 SALHUS SEPTIC PUMPING	580.00
31759	282 SCOTTS HARDWARE	182.58
31760	293 ST. PAUL STAMP WORKS	120.60
31761	307 THOMAS, LARRY	202.75
31762	308 TITAN MACHINERY	3016.49
31763	381 VALLI INFORMATION SYSTEMS, INC	100.34
31764	337 WAGON WHEEL LUMBER	31.65
31765	410 ZACH BREDLOW	50.00

Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Next regular commission meeting is December 12, 2022.

Thomas adjourned the meeting at 8:21 p.m.

Erica Meadows, Deputy Auditor

City of Washburn

Larry Thomas, President

City of Washburn