

**Washburn City Commission Meeting  
September 8, 2014 6:30 pm**

The Washburn City Commission met on Monday, September 8, 2014 at 6:30 pm in the Washburn City Hall. The following Commissioners were present: Commissioners Bauer, Baumann, Jacobson and Moran, Commissioners Absent: Thomas

Commissioner Bauer called the meeting to order.

Moran made motion to approve the minutes from the July 8th, 2014 meeting, Baumann seconded the motion "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas

Moran made motion to approve the minutes from the August 11, 2014 meeting, Baumann seconded the motion "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas

Bauer made a motion to stick to the ND Century Code when publishing City Commission Minutes which will be: roll call votes, bills, salary and to publish what is necessary, seconded by Jacobson. Discussion: Moran commented that is why the bill is so high. Bauer stated the minutes were almost a page and it is hard for the office to decide what is appropriate to print, and further stated that anybody can come in and read or listen to the meeting and that he feels we should just follow what is required by the ND Century Code, Jacobson added that there is always a story in the paper. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas.

Police Chief Don Charging was present to discuss the upcoming Police Contract and to explain increases. Moran made a motion to approve the new police service contract for 2015, Baumann seconded the motion "AYE" Jacobson, Baumann, Moran, and Bauer. "NAY" none, "ABSENT" Thomas.

Jacobson made motion to approve the application to the Sales and Use Fund for the Washburn Park Board in the amount of \$47,300. Monies will go toward refinishing the swimming pool, and a Water Heater. Moran seconded the motion. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas.

Baumann made a motion to approve the application from the City of Washburn to the Sales and Use Fund for \$100,000. Monies will buy down the SRF Funding Loan for the Cenex Water Tower Restoration Project, Moran seconded. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas

Jacobson made a motion to approve the request from the McLean County Historical Society for 20 loads of millings to be used at the old schoolhouse and machinery display by the soccer field. Moran seconded the motion. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas.

Baumann made a motion to approve the Liquor License Transfer request from Tyler and

Amanda Vetter from Jim Holwell, Lewis & Clark Saloon, Jacobson seconded the motion. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas.

Baumann made a motion to approve the 2014-2015 Park Board Project Budget request of \$25,000. Moran seconded the motion. Discussion: Jacobson wondered if any major projects are being done as to why the increase in budget. Baumann speculated that it looks like there are some repairs that are being done for the sprinkler system, replace truck and upkeep. Bauer commented that it would be helpful if someone from the Park Board was present to help explain the increase. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas.

Baumann made a motion to approve the Washburn Fire Department 2015 Budget request of 22,600 with \$10,000 being the previously agreed upon annual amount. Jacobson seconded. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas.

Moran made a motion to approve the (4) mills for the Washburn Airport Authority, the same as last year. Baumann seconded. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas.

Baumann made a motion to approve the 4 mills and \$3500 for the library, Moran seconded. Discussion: Moran thought the library was going to ask for an additional \$1,000, Zimmerman stated she only got the request of the mills and \$3,500, Moran said ok. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas.

Jacobson made a motion to approve the change order request for the Cenex Water Tower Rehab Project, due to holes that were found after sandblasting. Moran seconded. Discussion: Baumann asked how they fix the holes; Klein indicated that they weld the wholes. Baumann stated that you would think that the extra \$7,000 would have been in the bid, Jacobson agreed. Klein indicated that AE2S checked with KLM who they subcontract to see if this was reasonable and they indicated that it was a reasonable request. Klein did indicate that they did plan for extra hours in the bid but that was already used in the prep work that was done. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas.

Bauer made a motion to approve hiring Price as an outside source, Moran seconded. Discussion: Bauer stated that this would be for up to 8 hours at \$60 per hour. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas.

Bauer made a motion to hold a special meeting on October 1<sup>st</sup> 6:30 p.m. for the purpose of finalizing the annual budget, Baumann second. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas

Jacobson made a motion to move December's meeting to the 15th, Bauer second. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas

Portfolio's

Jacobson: Crews coming in around the 22nd for pavement, doing a final inspection on Cenex

Water Tower on September 10th at 9:00 am. There needs to be some cement work done by the coulee on the north main and along that road we need to replace some of the side walk's replaced. Jacobson made a motion for areas broken up from the hydrant to 3rd street be improved, Bauer seconded. Roll call "AYE" Jacobson, Baumann, Moran and Bauer. "NAY" none, "ABSENT" Thomas.

Baumann: None

Moran: None

Bauer: Wants to schedule a meeting going for employees. Jacobson commented that they will do evaluations at that point.

### Bills & Financial Statements

026501	MCLEAN COUNTY CLERK OF COURT	110.00
026502	Hendrikson, Sharon	991.91
026503	Petersen, Julie	391.87
026504	Price, Barbara	665.96
026505	Rothmann, Bryan	1,765.04
026506	Thomas, Adam L.	1,570.05
026507	Vetter, Nadina	194.65
026508	Zimmerman, Joan Raye	1,616.01
026509	Zimmerman, Kim	1,367.33
026510	Hendrikson, Sharon	81.37
026511	ASC CONSTRUCTION	459.00
026512	AMERICAN FUNDS	690.31
026513	BLUE CROSS BLUE SHIELD	6,711.05
026514	Matthew Bender	22.44
026515	MCLEAN ELECTRIC	63.50
026516	MDU	203.40
026517	ND DEPT OF HEALTH LAB SERVICES	32.00
026518	OTTERTAIL POWER	5,021.79
026519	SALHUS SEPTIC PUMPING	390.00
026520	VERIZON WIRELESS	129.85
026521	WASTE MANAGEMENT	8,493.27
026522	WEST RIVER TELEPHONE	716.64
026523	AE2S	38,701.04
026524	AMERICAN FUNDS	690.31
026525	BHG LEADER NEWS, INC	447.40
026526	CARDMEMBER SERVICES	699.58
026527	DIRTY DEEDS EXCAVATING	540.00
026528	FARGO WATERWORKS	324.02
026529	HAUGENS DRAIN SERVICE	325.00
026530	HAWKINS	3,960.02
026531	HELPER GUY	654.00
026532	JOHN HANCOCK ANNUITIES SERVICE	286.42
026533	J-S SANITATION	80.00
026534	Diane M Due	131.00
026535	Matthew Bender	22.44
026536	MCLEAN COUNTY SHERIFFS DEPT	28,595.13

	MUNICIPAL GOVERNMENT	
026537	ACADEMY	90.00
026538	MVTL LAB	177.00
026539	ND ASSOC OF OIL & GAS PRODUCI	195.03
026540	ND DEPT OF HEALTH	426.75
026541	RDO EQUIPMENT	24.13
026542	REVTRAK	121.52
026543	SCOTTS HARDWARE	188.40
026544	SENSUS	250.00
026545	SOUTHWEST BUSINESS MACHINES	8.49
026546	WAGON WHEEL LUMBER	25.17
026547	WASHBURN AUTOBODY	49.50
026548	WASTE MANAGEMENT	8,712.30
026549	WEBER ELECTRIC INC.	262.50

Moran made a motion to approve the bills for August, Bauer seconded the motion. Roll call “AYE” Jacobson, Baumann, Moran and Bauer. “NAY” none, “ABSENT” Thomas.

Meeting Adjourned.