

Washburn City Commission  
Monday, October 20<sup>th</sup>, 2014  
6:30 p.m. City Hall

Members present: Jacobson, Thomas, Moran, Bauer, Baumann, Absent: None

President Bauer called the meeting to order.

Approval of minutes from September 8<sup>th</sup>, 2014, Moran, Jacobson seconded. Motion carried.

Approval of minutes from September 18<sup>th</sup>, 2014, Thomas, Moran seconded. Motion carried.

Approval of minutes from September 25<sup>th</sup>, 2014, Thomas, Bauer seconded. Motion carried.

Approval of minutes from October 1<sup>st</sup>, 2014, Thomas, Baumann seconded. Motion carried.

Trevor Leidy, Painted Woods Golf Course was present to thank the Commission, the Economic Development and Sales and Use tax and City for the donations that have allowed the golf course to move forward with the expansion. He also invited the Commissioners to come to the course for a tour and to experience the course and all it has to offer.. The golf course is in the process of contacting the ND Tax Department to see if it can be part of the Washburn Sales and Use Fund by collecting the local tax. They are also looking at special memberships options for Washburn residents

Wes Sauer requested a 6ft variance for storage units in Sundown Park 4<sup>th</sup> Addition, Lots 8 & 9 Block 3. Motion to approve the variance, Thomas, Moran seconded. Motion carried.

Motion to appoint Dennis Van Hoorn to the Washburn Special Assessment Committee, Thomas, seconded Moran. Motion carried.

Deeding of Right of Way Plat from NDDOT to the City of Washburn, motion to accept, Bauer, seconded Baumann. Roll call: Aye, Jacobson, Thomas, Baumann, Bauer, Nay, Moran. Motion carried.

Motion to approve an off-site & special liquor license for Captain's Cabin for RiverAg on Saturday, October 25<sup>th</sup>, Baumann, seconded Moran. Motion carried.

Jasper Klein, AE2S presented a change order in the amount of \$4390.50 for geotextiles fabric that was used on 12<sup>th</sup> Street to help control water under the street. Motion to approve, Thomas, seconded Bauer. Motion carried.

Klein also presented pay request number 2 for \$311,101.43 for the 2014 Street and Utility Project. Thomas motioned to approve pay request number 2, seconded Baumann. Motion carried.

Due to deteriorating conditions at the second Lagoon, additional rip rap is needed to prevent further damage and possible loss at an engineer's estimate of \$35,000. Motion to approve Thomas, Baumann seconded. Motion carried

Contractors have found the outfall pipe at the 3<sup>rd</sup> Lagoon to be deteriorated more than was originally thought. Repair would include replacing 220 feet of pipe. Cost and availability of materials is still in question at this time. Thomas suggested tabling the item until more information is gathered.

Portfolios:

Jacobson: Adam Thomas was nominated to be on the certification board of the Rural Water Association as well as being named Operator of the Year.

He has noted a crack and pot hole at the top of 12<sup>th</sup> Street where the new construction has been focused. Klein will look into it.

Jacobson moved to exempt Churches in Washburn from the Commercial Sewer fee, which is currently \$10 for every additional 6000 gallons of water that is used. Seconded by Baumann, motion carried.

Thomas: None  
Baumann: None  
Moran: None  
Bauer: None

Thomas motioned to approve the payment of the additional (2) cell phone basic plans held by employees Thomas and Zimmerman beginning in November 2014. Bauer seconded. Motion carried.

Bills:

|          |                             |              |
|----------|-----------------------------|--------------|
| 99999999 | QUAM CONSTRUCTION           | \$562,659.43 |
| 26488    | CLASSIC PROTECTIVE COATINGS | \$163,395.00 |
| 26509    | MCLEAN CO RECORDER          | \$13.00      |
| 26508    | US POSTAL OFFICE            | \$167.60     |
| 26507    | Zimmerman, Kim              | \$1,367.33   |
| 26506    | Zimmerman, Joan Raye        | \$1,616.01   |
| 26504    | Vetter, Nadina              | \$194.65     |
| 26503    | Thomas, Adam L.             | \$1,570.05   |
| 26502    | Price, Barbara              | \$665.96     |
| 26505    | Petersen, Julie             | \$391.87     |
| 26510    | Hendrikson, Sharon          | \$991.91     |
| 000134E  | Rothmann, Bryan             | \$1,765.04   |
| 000133E  | Hendrikson, Sharon          | \$81.37      |

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|---------|--------------------------------|-------------|
| 26521   | INTERNAL REVENUE SERVICE       | \$2,816.65  |
| 26520   | INTERNAL REVENUE SERVICE       | \$2,778.39  |
| 26519   | WASTE MANAGEMENT               | \$8,493.27  |
| 26518   | VERIZON WIRLESS                | \$129.85    |
| 26517   | SALHUS SEPTIC PUMPING          | \$390.00    |
| 26515   | OTTERTAIL POWER                | \$5,021.79  |
| 26512   | ND DEPT OF HEALTH LAB SERVICES | \$32.00     |
| 26511   | MCLEAN ELECTRIC                | \$63.50     |
| 26522   | AMERICAN FUNDS                 | \$690.31    |
| 26516   | ASC CONSTRUCTION               | \$459.00    |
| 26513   | WEST RIVER TELEPHONE           | \$716.64    |
| 26514   | MDU                            | \$203.40    |
| 26527   | BLUE CROSS BLUE SHIELD         | \$6,711.05  |
| 26543   | MATTHEW BENDER LEXIS NEXIS     | \$22.44     |
| 26549   | DIRTY DEEDS EXCAVATING         | \$540.00    |
| 26548   | SCOTTS HARDWARE                | \$188.40    |
| 26547   | WEBER ELECTRIC INC.            | \$262.50    |
| 26546   | WASTE MANAGEMENT               | \$8,712.30  |
| 26545   | WASHBURN AUTOBODY              | \$49.50     |
| 26544   | WAGON WHEEL LUMBER             | \$25.17     |
| 26523   | SOUTHWEST BUSINESS MACHINES IN | \$8.49      |
| 26524   | SENSUS                         | \$250.00    |
| 26526   | AE2S                           | \$38,701.04 |
| 26528   | AMERICAN FUNDS                 | \$690.31    |
| 26537   | CARDMEMBER SERVICES            | \$699.58    |
| 26542   | FARGO WATERWORKS               | \$324.02    |
| 26541   | MUNICIPAL GOVERNMENT ACADEMY   | \$90.00     |
| 26540   | REVTRAK                        | \$121.52    |
| 26525   | RDO EQUIPMENT                  | \$24.13     |
| 26538   | ND DEPT OF HEALTH              | \$426.75    |
| 26529   | BHG LEADER NEWS, INC           | \$447.40    |
| 26536   | MVTL LAB                       | \$177.00    |
| 26535   | HAUGENS DRAIN SERVICE          | \$325.00    |
| 26534   | MCLEAN COUNTY SHERIFFS DEPT    | \$28,595.13 |
| 26533   | MATTHEW BENDER LEXIS NEXIS     | \$22.44     |
| 26532   | K & D SERVICES                 | \$131.00    |
| 26531   | J-S SANITATION                 | \$80.00     |
| 26530   | JOHN HANCOCK ANNUITIES SERVICE | \$286.42    |
| 26539   | HELPER GUY BOB FRANK           | \$654.00    |
| 000135E | HAWKINS                        | \$3,960.02  |
| 000136E | ND ASSOC OF OIL & GAS PRODUCI  | \$195.03    |
| 26276   | INTERNAL REVENUE SERVICE       | \$2,545.63  |

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| 26422   | AFLAC                          | \$367.58     |
| 26653   | VOID                           | \$0.00       |
| 26652   | VOID                           | \$0.00       |
| 26658   | Petersen, Julie                | \$391.87     |
| 26657   | Hendrikson, Sharon             | \$932.69     |
| 26656   | Zimmerman, Joan Raye           | \$1,762.55   |
| 26654   | Vetter, Nadina                 | \$154.51     |
| 26659   | Thomas, Adam L.                | \$1,344.54   |
| 26655   | Price, Barbara                 | \$360.16     |
| 26670   | Zimmerman, Kim                 | \$1,352.83   |
| 26667   | Rothmann, Bryan                | \$1,610.87   |
| 26662   | JOAN ZIMMERMAN                 | \$920.17     |
| 26663   | Vetter, Nadina                 | \$162.55     |
| 26664   | Hendrikson, Sharon             | \$894.15     |
| 26665   | Petersen, Julie                | \$391.87     |
| 26666   | Price, Barbara                 | \$665.96     |
| 26668   | Rothmann, Bryan                | \$1,600.61   |
| 26669   | Thomas, Adam L.                | \$1,344.54   |
| 26673   | Zimmerman, Joan Raye           | \$1,565.76   |
| 000140E | Zimmerman, Kim                 | \$1,400.79   |
|         | BLUE CROSS BLUE SHIELD         | \$8,204.85   |
|         | GLOBAL PAYMENTS                | \$135.14     |
| 26678   | OTTERTAIL POWER                | \$4,914.32   |
| 26679   | WASTE MANAGEMENT               | \$8,690.88   |
| 26677   | MDU                            | \$210.34     |
| 26676   | MCLEAN ELECTRIC                | \$63.50      |
| 26675   | FARMERS UNION INSURANCE        | \$17,318.00  |
| 26680   | WEST RIVER TELEPHONE           | \$796.70     |
| 26623   | JOHN HANCOCK ANNUITIES SERVICE | \$286.42     |
| 26624   | AMERICAN FUNDS                 | \$690.31     |
| 26621   | CLASSIC PROTECTIVE COATINGS    | \$133,920.00 |
| 26622   | FARMERS SECURITY BANK          | \$753,287.67 |
| 26681   | Hunze, Lauren                  | \$934.11     |
| 26691   | Hendrikson, Sharon             | \$884.44     |
| 26688   | Zimmerman, Kim                 | \$1,556.67   |
| 26687   | Zimmerman, Joan Raye           | \$1,754.17   |
| 26686   | Vetter, Nadina                 | \$194.65     |
| 26685   | Thomas, Adam L.                | \$1,344.54   |
| 26684   | Rothmann, Bryan                | \$1,806.15   |
| 26682   | Petersen, Julie                | \$391.87     |
| 26683   | Price, Barbara                 | \$665.96     |
| 000141E | AFLAC                          | \$637.23     |

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| 26626   | AMERIPRIDE 1                   | \$116.04    |
| 26638   | KRAUSES SUPERVALU              | \$69.26     |
| 26650   | WEBER ELECTRIC INC.            | \$95.00     |
| 26649   | WAGON WHEEL LUMBER             | \$13.27     |
| 26648   | VERIZON WIRLESS                | \$85.19     |
| 26647   | UNLIMITED EXCAVATING           | \$5,588.72  |
| 26646   | STARION BOND SERVICE           | \$89,183.50 |
| 26645   | SOUTHWEST BUSINESS MACHINES IN | \$46.00     |
| 26644   | SENSUS                         | \$250.00    |
| 26643   | SCOTTS HARDWARE                | \$140.91    |
| 26642   | SALHUS SEPTIC PUMPING          | \$520.00    |
| 26641   | ONE CALL CONCEPTS              | \$63.80     |
| 26625   | AE2S                           | \$54,020.34 |
| 26639   | MATTHEW BENDER LEXIS NEXIS     | \$114.10    |
| 26637   | K & D SERVICES                 | \$195.00    |
| 26636   | J-S SANITATION                 | \$100.00    |
| 26635   | HAWKINS                        | \$7,614.60  |
| 26634   | FISHBECK TECHNOLOGY CONSULTING | \$24.00     |
| 26633   | ENERBASE COOPERATIVE RESOURCES | \$1,619.32  |
| 26632   | DOCS SHOP                      | \$120.13    |
| 26631   | DACOTAH PAPER CO               | \$479.67    |
| 26630   | CARDMEMBER SERVICES            | \$555.55    |
| 26629   | BROWN & SAENGER                | \$67.64     |
| 26628   | BHG LEADER NEWS, INC           | \$301.88    |
| 26627   | ASC CONSTRUCTION               | \$459.00    |
| 26640   | MVTL LAB                       | \$25.00     |
| 000144E | Aflac                          | \$319.18    |

Thomas questioned why former Auditor Price was still listed under the City Aflac Plan. Zimmerman told him the plan is paid by Price and available through Cobra. A motion to pay the bills, Moran, seconded by Jacobson. Motion carried.

Meeting adjourned.

Joan Zimmerman, Auditor  
City of Washburn