

**Washburn City Commission Meeting  
October 14, 2013 6:30 pm**

The Washburn City Commission met on Monday, October 14, 2013 at 6:30 pm in the Washburn City Hall. The following Commissioners were present: Commissioner Bauer, Barnick, Laning and Moran, Commissioners Absent: Baumann

Commissioner Bauer called the meeting to order.

Laning made a motion to approve the minutes of the September 9, 2013 meeting, Barnick seconded the meeting, all approved.

**Parking on 6<sup>th</sup> Avenue:** the City received calls from property owners on 6<sup>th</sup> Avenue that cars are blocking driveways and causing issues with trash pickup in the area due to cars from the McLean County Courthouse being parked on the street. Price was directed to send a letter to a County Commissioner and request that employees use the parking lot.

James Vogele presented a request for an alley to be vacated. The Public Hearing was opened for comments on the request. Vogele stated they own the property on both sides of the alley and would like to make improvements to the area. Due to the topography it is not likely an alley will ever be built in the area. There is a culvert through the property that provides drainage from a multiple blocks. Vogele's would like to correct the drainage issues for improved use and landscape the area. Wayne Heringer concerned about the drainage and access to lots behind the alley. Jim Petersen stated that alley does not create access issue due to it is not passable because of the coulee like topography but is concerned about drainage because it provides much more drainage than anyone realizes. Vogele stated they would be happy to swap land on the other side of their property for an alley if the City would like to build an alley for access to those lots at some time. Laning made a motion to vacate the alley in question Moran seconded the motion, Heringer stated if all drainage and utilities are allowed he would not have any objections. Laning made an amendment to the motion that all drainage of water and utilities must be allowed in the area being vacated. Moran seconded the amendment, Roll Call Vote "AYE" Laning, Barnick, Moran, Bauer, "NAY" none, "ABSENT" Baumann. Amendment passed, Roll Call Vote for primary motion. Roll Call Vote "AYE" Laning, Barnick, Moran, Bauer, "NAY" none, "ABSENT" Baumann.

Larry Thomas has requested the removal of the stumps in the boulevard on his property. Bauer made motion to have the City remove the stumps Laning seconded the motion, Roll Call Vote "AYE" Laning, Barnick, Moran, Bauer, "NAY" none, "ABSENT" Baumann. Motion carried.

Discussion on removing the \$25.00 cap on the Sales and Use tax was held. Commissioners would like to have public input on the discussion by way of a Public Meeting. The date of Tuesday, November 12, 2013 was set for a meeting for public input on the subject. To make the change, an amendment will be needed to the Home Rule Charter by placing an initiative the June ballot. The City will contact the Leader News and advertise the date and provide information for the public prior to the meeting.

Ray Hager presented information pertaining to the Hoffman Addition Lot 8 platted property lines that are incorrect. Hager distributed paper work from his attorney stating the discrepancy. Hager would like to have the property corrected and re-platted. Hager presented NDCC 40-50.1.06 that the City could correct the plat. Bauer quoted NDCC 40-50.1-08 that if no interested owner requests the correction the City would pay but since Hager is requesting it he will be responsible for the costs of the survey. Hager then stated the City does not have an easement for the sewer line across his property. Mr. Hager will meet with City Attorney, Dave Lindell on Wednesday, October 16, 2013 and they will give a surveyor a call for a price to correct the property lines.

Request for an extension of time for the final payment of the Heritage Height lots was presented. The contract date for final payment is 11-8-13. Laning made a motion to extend the 11-8-13 date to December 27, 2013 for final payment. Moran seconded the motion. Roll Call Vote "AYE" Laning, Barnick, Moran, Bauer, "NAY" none, "ABSENT" Baumann.

Captain's Cabin requested a liquor license transfer for one day. Moran made a motion to transfer Captain's Cabin liquor license for October 19, 2013, Barnick seconded the motion. Roll Call Vote "AYE" Laning, Barnick, Moran, Bauer, "NAY" none, "ABSENT" Baumann. Motion carried.

**PORTFOLIOS:**

Laning: Jasper Klein, AE2S, was present with update on a 2014 Street Project; Laning explained it will include the southeast corner of the City. AE2S would like to start surveying the corridor. Laning explained even if the area is not part of the 2014 project the information will be used when the area is repaired. Jasper stated he would like to have a good scope for the project and have task order to present

at the November meeting. Klein handed out a preliminary schedule of the project and dates for action. Laning made a motion to start surveying by AE2S for the 2014 street project area, Moran seconded the motion. Roll Call Vote “AYE” Laning, Barnick, Moran, Bauer, “NAY” none, “ABSENT” Baumann.

Klein updated the Commission on the 2013 project: grass seeding was completed last week and the punch list is going to be dealt with next week, also there are some driveways that need attention before the final inspection.

Questions arose concerning John Renner’s Road project in Heritage Height Addition. Klein has informed Renner that he needs erosion control for the Highway 83 ditch and area.

**Barnick: none**

**Baumann: absent**

**Moran: none**

**Bauer: none**

**Price: Grant from the State Water Commission was approved at 50% resulting in \$1.8 million grant that will leave the City \$1.8 million match. Price had talked with Representative Jeff Delzer on the possibility of help with the funding. He will do some checking and get back to us. A call was received late this afternoon from the State Water Commission requesting more information. The Auditor’s office will keep the Commission updated on the progress.**

**BILLS:**

72E	INTERNAL REVENUE SERVICE	\$2,528.32
73E	INTERNAL REVENUE SERVICE	\$2,959.66
74E	INTERNAL REVENUE SERVICE	\$2,894.77
25711	US POSTAL OFFICE	\$164.13
25712	Petersen, Julie	\$391.15
25713	Price, Barbara	\$577.10
25714	Price, Milissa	\$1,299.64
25715	Rothmann, Bryan	\$1,620.72
25716	Thomas, Adam L.	\$1,363.52
25717	Vetter, Nadina	\$52.89
25718	Zimmerman, Joan Raye	\$1,000.73
25719	Zimmerman, Kim	\$1,266.73
25720	AMERICAN FUNDS	\$878.98
25721	AMERIPRIDE	\$136.65
25722	ASC CONSTRUCTION	\$459.00
25723	BHG LEADER NEWS, INC	\$364.26
25724	BROWN & SAENGER	\$150.80
25725	DIRTY DEEDS EXCAVATING	\$577.50
25726	FARGO WATERWORKS	\$796.54
25727	Farmers Security Bank	\$802,849.31
25728	FASTENAL	\$30.02
25729	FIRST DISTRICT HEALTH	\$60.00
25730	FISHBECK TECHNOLOGY	\$138.00
25731	HAWKINS	\$1,087.73
25732	HELPER GUY	\$1,356.23
25733	INLAND TRUCK PARTS	\$205.20
25734	JOHN HANCOCK ANNUITIES	\$278.78
25735	J-S SANITATION	\$80.00
25736	KRAUSES SUPERVALU	\$30.95
25737	LEVEYS PLUMBING & HEATING	\$436.50
25738	MCLEAN CO AUDITOR	\$51.50
25739	MCLEAN COUNTY SHERIFFS	\$8,288.44
25740	MDU	\$171.04
25741	MICHAEL TODD & CO	\$1,189.98
25742	MVTL LAB	\$25.00
25743	ONE CALL CONCEPTS	\$40.70
25744	RDO EQUIPMENT	\$3.59
25745	SALHUS SEPTIC PUMPING	\$130.00
25746	TITAN MACHINERY	\$1,273.23
25747	WAGON WHEEL LUMBER	\$27.99
25748	WASHBURN AIRPORT AUTH	\$3,500.00
25749	WASHBURN AUTOBODY	\$148.98
25750	WASHBURN FIRE DEPARTMENT	\$4,687.50
25751	WASHBURN PARK BOARD	\$5,000.00
25752	WASTE MANAGEMENT	\$8,245.16
25753	WEST RIVER TELEPHONE	\$900.17
25754	Petersen, Julie	\$391.15
25755	Price, Barbara	\$499.75
25756	Price, Milissa	\$1,847.96
25757	Rothmann, Bryan	\$1,560.94
25758	Thomas, Adam L.	\$1,566.50
25759	Vetter, Nadina	\$113.90
25760	Zimmerman, Joan Raye	\$1,132.28
25761	Zimmerman, Kim	\$1,281.90
25762	Farmers Security Bank	\$109.60
25763	ANCHOR SCIENTIFIC	\$140.26
25764	BLUE CROSS BLUE SHIELD	\$4,316.37
25765	CARDMEMBER SERVICES	\$862.02
25766	COAL CONVERSION COUNTIES	\$200.00
25767	ENERBASE COOPERATIVE	\$679.31
25768	HAUGENS DRAIN SERVICE	\$215.00
25769	HAWKINS	\$3,110.16
25770	INTERNAL REVENUE SERVICE	\$2,894.77
25771	LINDELL LAW OFFICE	\$20,000.00
25772	MEC	\$91.50
25773	ND LEAGUE OF CITIES	\$120.00
25774	ND SEWAGE PUMP LIFT STATION	\$605.00

25775	NEWMAN TRAFFIC SIGNS	\$1,095.25
25776	NORTHLAND FINANCIAL	\$110.00
25777	OTTERTAIL POWER	\$4,730.08
25778	SALHUS SEPTIC PUMPING	\$260.00
25779	SCOTTS HARDWARE	\$231.34
25780	SOUTHWEST BUSINESS	\$97.29
25781	STARION BOND SERVICE	\$900.00
25782	WASTE MANAGEMENT	\$1,209.15
25783	Zimmerman, Kim	\$1,304.65
25784	Zimmerman, Joan Raye	\$1,091.80
25785	Vetter, Nadina	\$198.46
25786	Thomas, Adam L.	\$1,302.64
25787	Rothmann, Bryan	\$1,665.57
25788	Price, Milissa	\$1,500.70
25789	Price, Barbara	\$596.43
25790	Petersen, Julie	\$391.15
25791	Hunze, Lauren	\$934.11

**Moran made a motion to approve the bills Laning seconded the motion. Roll Call Vote “AYE” Barnick, Baumann, Moran, Bauer, “NAY” none, “ABSENT” Laning, motion carried.**

**Meeting Adjourned.**

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**President**

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**Attest**