

**Washburn City Commission Meeting**  
**May 12, 2014 6:30 pm**

The Washburn City Commission met on Monday, May 12, 2014 at 6:30 pm in the Washburn City Hall. The following Commissioners were present: Commissioner Bauer, Laning, and Moran, Commissioners Absent: Baumann, Barnick

Commissioner Bauer called the meeting to order.

Laning made motion to approve the minutes from the April 14, 2014 meeting, Moran seconded the motion Roll Call Vote "AYE" Bauer, Laning, Moran,. "NAY" none, "ABSENT" Baumann and Barnick motion passed.

Special Assessment: Luke Retterath, Chairman of the Special Assessment Committee, explained the process and formula used to divide the cost of the 2013 project to the properties within the districts. Appeals were heard from Marlin Leidholm, River Ag, Sandy Swanson, Tim Martin, Elaine Carr, Richard Bickert, Bickert Family Trust, Nick Reisnauer, Patti Schulz, Mike Leingang, Dennis Van Hoorn, and Brian Lazier. Commissioners tabled the requests until June 9, 2014 to gather more information and visit the sites if necessary.

Variance request for Tweksbury Addition, Lot 13 to encroach the setback for the construction of a home; Planning and Zoning Commission held a public hearing at that time there was no public input, the Planning and Zoning Commission recommends an approval of the variance. Bauer made a motion to approve the request, Laning seconded the motion. The City of Washburn has received a letter concerning the request after the public hearing. The City Commission took into consideration the concerns of the letter and discussed the project. Roll Call Vote "AYE" Bauer, Laning, and Moran, "NAY" none, "ABSENT" Baumann and Barnick motion passed.

Lewis and Clark Saloon request for Special Event License for June 7 & and June 21, 2014 Moran made a motion to approve the request for Lewis and Clark Saloon for the two date they requested, Bauer seconded the motion. Roll Call Vote: "AYE" Bauer, Laning, Moran, "NAY" none, "ABSENT" Baumann and Barnick motion passed.

Bauer made a motion to appoint Darren Lester to the open seat on the Washburn Planning and Zoning Commission, Laning seconded the motion. Roll Call Vote: "AYE" Bauer, Laning, Moran, "NAY" none, "ABSENT" Baumann and Barnick motion passed.

Washburn American Legion Post#12 requested approval of the following gaming sites:

1. Bauer made motion to approve a gaming site authorization for Lewis and Clark Saloon, Laning seconded the motion. Roll Call Vote: "AYE" Bauer, Laning, Moran, "NAY" none, "ABSENT" Baumann and Barnick motion passed.
2. Laning made motion to approve the gaming site authorization for Mac's Place, Moran seconded the motion. Roll Call Vote: "AYE" Bauer, Laning, Moran, "NAY" none, "ABSENT" Baumann and Barnick motion passed.
3. Bauer made motion to approve a gaming site authorization for Washburn Memorial Building, Moran seconded the motion. Roll Call Vote: "AYE" Bauer, Laning, Moran, "NAY" none, "ABSENT" Baumann and Barnick motion passed.
4. Moran made motion to approve a gaming site authorization for Captain's Cabin, Laning seconded the motion. Roll Call Vote: "AYE" Bauer, Laning, Moran, "NAY" none, "ABSENT" Baumann and Barnick motion passed.

The City received a letter from Cory Lawson requesting to purchase land. The land does not belong to the City of Washburn but rather the Washburn Parks and Recreation; Price will return a letter to Lawson with the information.

Bauer made a motion to declare May 28, 2014 Arbor Day in the City of Washburn, Arbor will include a tree give away at the Farmer's Security Bank, hosted by the Washburn Forestry Board, Moran seconded the motion. Roll Call Vote: AYE" Bauer, Laning, Moran, "NAY" none, "ABSENT" Baumann and Barnick motion passed.

The City has received one application for a Summer Employee position, an interview has been set and Price asked if the Commission would like to continue to run the ad, Laning stated it should run one more week.

Bauer read an excerpt of the Washburn City Commission Meeting, August 23, 2000 in reference to the sewer line that is in place from homes on 4th Avenue to Main Avenue sewer main. In the excerpt a motion was made to declare it a community line and the City of Washburn is not responsible for any extension or repairs. Bauer state that is the last official act by the City Commission on the subject and it is what the Commission today will use a guide.

Jasper Klein of AE2S updated the Commission on the following items:

1. Bid opening for the 2014 Street and Utility project was held Friday, May 9, 2014 at 2:15 Quam Construction submitted the low bid of \$3, 950,643.80. Klein presented the following resolutions, all of which are contingent upon North Dakota Department of Health approval.
  - A. Laning made a motion to approve the Resolution Awarding Contract for the Washburn Street Improvement District No.2014-1 Bauer seconded the motion. Roll Call Vote "AYE" Laning, Moran, Bauer, "NAY" none, "ABSENT" Barnick, Baumann, and motion carried.
  - B. Laning made a motion to approve the Resolution Awarding Contract for the Washburn Water Improvement District No.2014-1 Moran seconded the motion. Roll Call Vote "AYE" Laning, Moran, Bauer, "NAY" none, "ABSENT" Barnick, Baumann, and motion carried.
  - C. Bauer made a motion to approve the Resolution Awarding Contract for the Washburn Water Improvement District No.2014-2 Laning seconded the motion. Roll Call Vote "AYE" Laning, Moran, Bauer, "NAY" none, "ABSENT" Barnick, Baumann, and motion carried.
  - D. Bauer made a motion to approve the Resolution Awarding Contract for the Washburn Sewer Improvement District No.2014-1 Laning seconded the motion. Roll Call Vote "AYE" Laning, Moran, Bauer, "NAY" none, "ABSENT" Barnick, Baumann, and motion carried.
  - E. Laning made a motion to approve the Resolution Awarding Contract for the Washburn Sewer Improvement District No.2014-2 Moran seconded the motion. Roll Call Vote "AYE" Laning, Moran, Bauer, "NAY" none, "ABSENT" Barnick, Baumann, and motion carried.
2. Water project bid opening will be held May 20, 2014 at 2:15pm at the Washburn City Hall.
3. Wastewater Project: the City Public Works Employees and staff from AE2S will be placing a camera through the wastewater system at the lagoon to inspect and determine damage, this will be instrumental in creating the best plan for repairs.

#### PORTFOLIOS:

Laning: The bid for the 2014 Street and Utility project came in \$500,000.00 lower than the Engineer's Estimate.

Barnick: Absent

Baumann: Absent

Moran: none

Bauer: Read a letter of resignation from the City Auditor, Milissa Price. Bauer made a motion to accept the letter of resignation from Price, Laning seconded the motion. Roll Call Vote "AYE" Laning, Moran, Bauer, "NAY" none, "ABSENT" Barnick, Baumann, and motion carried.

#### BILLS

105E	INTERNAL REVENUE SERVICE	\$3,019.44
116E	INTERNAL REVENUE SERVICE	\$2,759.69
117E	ND STATE TAX COMMISSION	\$572.37

118E	INTERNAL REVENUE SERVICE	\$3,094.14
26159	Petersen, Julie	\$391.87
26160	Price, Barbara	\$623.77
26161	Price, Milissa	\$1,503.79
26162	Rothmann, Bryan	\$1,610.87
26163	Thomas, Adam L.	\$1,344.54
26164	Vetter, Nadina	\$299.02
26165	Zimmerman, Joan Raye	\$1,199.82
26166	Zimmerman, Kim	\$1,313.45
26167	Hunze, Lauren	\$934.11
26168	US POSTAL OFFICE	\$161.44
26169	AMERICAN FUNDS	\$1,848.70
26170	AMERIPRIDE	\$150.33
26171	CARDMEMBER SERVICES	\$661.27
26172	DACOTAH PAPER CO	\$387.77
26173	FARGO GLASS AND PAINT CO.	\$960.00
26174	FIRST DISTRICT HEALTH	\$40.00
26175	FISHBECK TECHNOLOGY	\$708.00
26176	JOHN HANCOCK ANNUITIES	\$572.84
26177	KRAUSES SUPERVALU	\$27.53
26178	MCLEAN COUNTY SHERIFFS	\$19,063.42
26179	MVTL LAB	\$25.00
26180	ND DEPT OF TRANSPORTATION	\$55,482.49
26181	NORTHLAND FINANCIAL	\$110.00
26182	WASHBURN AIRPORT AUTHORITY	\$3,500.00
26183	WASHBURN FIRE DEPARTMENT	\$5,050.00
26184	WASHBURN PARK BOARD	\$5,000.00
26185	WASTE MANAGEMENT	\$8,547.19
26186	WEST RIVER TELEPHONE	\$807.64
26187	Petersen, Julie	\$391.87
26188	Price, Barbara	\$560.48
26189	Price, Milissa	\$1,604.11
26190	Rothmann, Bryan	\$1,641.71
26191	Thomas, Adam L.	\$1,344.54
26192	Vetter, Nadina	\$146.45
26193	Zimmerman, Joan Raye	\$1,128.25
26194	Zimmerman, Kim	\$1,457.33
26195	STARION BOND SERVICE	\$355,486.96
26196	WASHBURN PUBLIC LIBRARY	\$3,772.16
26197	AE2S	\$32,026.15
26198	AMERICAN FUNDS	\$924.35
26199	ASC CONSTRUCTION	\$459.00
26200	EDLING ELECTRIC, INC	\$3,017.92
26201	ENERBASE COOPERATIVE	\$1,085.62
26202	HAWKINS	\$2,407.09
26203	JOHN HANCOCK ANNUITIES	\$286.42
26204	Matthew Bender	\$57.08
26205	MCLEAN COUNTY SHERIFFS	\$9,531.71
26206	MCLEAN ELECTRIC	\$94.50

26207	MDU	\$1,803.51
26208	ONE CALL CONCEPTS	\$5.50
26209	RDO EQUIPMENT	\$19.98
26210	SCOTTS HARDWARE	\$71.73
26211	VESSCO INC	\$1,129.17
26212	WAGON WHEEL LUMBER	\$76.98
26214	Petersen, Julie	\$391.87
26215	Price, Barbara	\$571.03
26216	Price, Milissa	\$1,718.76
26217	Rothmann, Bryan	\$1,934.60
26218	Thomas, Adam L.	\$1,516.35
26219	Vetter, Nadina	\$166.56
26220	Zimmerman, Joan Raye	\$1,121.01
26221	Zimmerman, Kim	\$1,613.22

Moran made a motion to pay the bills, Bauer seconded the motion. Roll Call Vote “AYE” Laning, Moran, Bauer, “NAY” none, “ABSENT” Barnick, Baumann, and motion carried.

Meeting adjourned.

\_\_\_\_\_ President

\_\_\_\_\_ Attest