

Washburn City Commission Meeting
June 9th, 2014 6:30 p.m.

The Washburn City Commission met on Monday, June 9th, 2014 at 6:30 pm in the Washburn City Hall. The following Commissioners were present: Commissioner Bauer, Laning, Baumann and Moran, Commissioners Absent: Barnick

Commissioner Bauer called the meeting to order.

Laning made motion to approve the minutes from the May 12, 2014 meeting, Moran seconded the motion Roll Call Vote "Aye" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick motion passed.

Vivian Merkel, McLean County Museum, requesting the City or American Legion take care of the trees around the Memorial that are dying and is asking for clarification of ownership of the property. Bauer said he will investigate the ownership question. She is also concerned about the roof leaking in various area of the museum and is asking for someone to make an assessment of the property and maintenance issues addressed. Lastly, the paint on the outside of the building is flaking due to the lack of rain gutters on the building. She said the Historical Society has money to do some repairs if the City does not and she is looking for someone to volunteer to do some work around the building.

Suzy Jacobson, Memory Fireworks, requesting approval to sell fireworks in the empty lot beside Krause's, from June 26-July 4 in accordance with City Ordinance. Motion to approve the Memory Fireworks trailer, Laning, Moran seconded the motion. Roll call vote: Laning, Baumann, Moran, Bauer, Aye: Nay, none. "ABSENT" Barnick, Motion carried.

Stephanie Jensen is requesting the waiving of the Memorial Bld fee for a benefit she is planning for her niece who will be undergoing treatment at the Mayo Clinic in the weeks to come. She would like to have a breakfast benefit for her. Motion to waive the rental fee of the Memorial Bld for a benefit, Laning, Baumann, seconded. Roll call: "Aye" Laning, Baumann, Moran, Bauer, "Nay" None. "ABSENT" Barnick, Motion carried.

Special liquor licenses during Lewis & Clark Riverboat Days. Motion to approve the liquor licenses for Mac's Place (1) day and Captain's Cabin (2) days, Baumann, Moran seconded. Roll Call "Aye" Laning, Baumann, Moran, Bauer "nay" None. "ABSENT" Barnick, Motion carried.

Special Assessment Protests:

Jim Kost, requesting an adjustment in the 2013 Project Specials for the road that runs on his property, . Laning motioned to adjust \$862.49 off which allows for the square footage of the road, a total of 19602 ft, Baumann, seconded. Roll Call "Aye" Laning, Baumann, Moran, Bauer, "nay" none "ABSENT" Barnick . Motion carried.

Sylvia Thompson

Requesting he formula is unfair, unclear and inconsistent. She would like it reviewed and redistributed fairly. No action taken.

Sharon Chrest

Requesting City Commissioners to hold off on certification of 2013 Special Assessments to allow for more discussion on the method of assessment with special consideration given to the coulee lots. No action taken.

Mike Leingang

Requests that his Specials on the SID 2013-01 be changed from a primary assessment to a secondary assessment as the road in front of his property was repaired and patched with Sales and Use Tax Funds in October 2012, but completed in 2013 due to weather. Motion to reduce the SID2013-01 Specials of the (4) properties that touch the stretch of Northgate road in question, Leingang, Peterson, Lazier and Berube specials by 50%, Laning. Seconded, Baumann. Discussion: Leingang questions why half instead of the change from primary to secondary. Roll call: "Aye" Laning, Baumann, Moran, Bauer, "nay" none "ABSENT" Barnick. Motion carried.

Patty Schultz

Agriculture land should not be included in the assessments. There are no services, so streets and is not living in the area. It has zero cost to the City and should not be assessed and has started the process to have the property un-annexed from Washburn City Limits. Motion to lower the specials on SID2013-01 by \$3000.00 for Patty Schultz's property, Laning, Seconded Moran. Roll call, "Aye" Laning, Baumann, Moran, Bauer "NAY" none, "ABSENT" Barnick . Motion carried.

Sandy Swanson

Requesting fair value for the coulee lots that she owns. No action taken.

Nick Reisenauer

Requesting adjustment for the coulee lot. No action taken

Marlin Leidholm

Requesting an additional adjustment for the coulee lot he owns on the edge of town. No action taken.

Dick Bickert

Requests that the (4) lots he owns be considered as (2) combined lots instead. Motion to combine the 2 lots on the west and 2 lots on the east, Laning, Seconded, Moran. Roll call: "Aye" Laning, Baumann, Moran, Bauer, "nay" None. Motion carried.

Dennis Van Hoorn

Request to redo the formula, wants something more fair. No action taken.

RiverAg

Requesting property be assessed as Agriculture and capped rather than the current Commercial zoning. No action taken

Tim Martin

Requesting a reduction in assessments. No action taken

Elaine Carr

Requesting a reduction in assessments. No action taken

Motion to approve the Auditors Bond as read, Laning, Seconded Moran. Roll call: "Aye" Laning, Baumann, Moran, Bauer "Nay" None. Motion carried.

Certification of Special Assessments

- Motion to approve the Resolution Confirming Assessments and Directing Certification and Levy for SID 2013-01 Laning, seconded, Moran "Aye" Laning, Moran, Bauer "Nay" Baumann, "ABSENT" Barnick. Motion carried.
- Motion to approve the Resolution Confirming Assessments and Directing Certification and Levy for SID 2013-02 Laning, seconded, Moran "Aye" Laning, Moran, Bauer "Nay" Baumann "ABSENT" Barnick, . Motion carried.
- Motion to approve the Resolution Confirming Assessments and Directing Certification and Levy for WID 2013-01 Bauer, seconded, Laning "Aye" Laning, Moran, Bauer "Nay" Baumann, "ABSENT" Barnick. Motion carried.
- Motion to approve the Resolution Confirming Assessments and Directing Certification and Levy for SSID 2013-01 Laning, seconded, Bauer "Aye" Laning, Moran, Bauer "Nay" Baumann, "ABSENT" Barnick. Motion carried.
- Motion to approve the Resolution Confirming Assessments and Directing Certification and Levy for SSID 2013-01 Bauer, seconded, Laning "Aye" Laning, Moran, Bauer "Nay" Baumann, "ABSENT" Barnick. Motion carried.

Industrial Lube building permit for work trailer (photo provided) to be used for extra office space, electricity and phone services only. Motion to approve a building permit for Industrial Lube, Bauer, seconded, Moran. Roll call: "Aye" Laning, Baumann, Moran, Bauer, "NAY" none, "ABSENT" Barnick.

Motion to approve Claudia Scott to the Sales and Use Committee representing Civic Club, Laning, seconded Moran. "Aye" Laning, Baumann, Moran, Bauer "Nay" None, "ABSENT" Barnick. Motion carried.

Dennis Van Hoorn on the trailer for Industrial Lube. Van Hoorn states he has no further complaints since the property has been cleaned up.

Jasper Klein, AE2S Engineering

- Bid for the Cenex Water tower reconstruction went to Classic Protective Coatings, \$323,550 over the engineer's estimate of 315,000. Motion to award the bid contingent on NDDH approval to Classic Protective Coatings, Laning, seconded, Baumann. Roll call "Aye" Laning, Baumann, Moran, Bauer "Nay" None, "ABSENT" Barnick. Motion carried.
- Loan applications for the 2014 Street and Waste Water Projects.
 - Resolution No. 14-01 Motion to approve 14-01, SRF application, Laning, seconded, Moran. Roll Call "Aye" Laning, Baumann, Moran, Bauer "Nay" none, "ABSENT" Barnick. Motion Carried.
 - Resolution No 14-02 Motion to approve 14-02, Laning, seconded, Moran. Roll Call "Aye" Laning, Baumann, Moran, Bauer "Nay" None, "ABSENT" Barnick. Motion carried.
- Dakota Drive Extension and request for approval of road plans and designs. Klein requests from the city a clarification on as to who is doing what for this project. He (Klein) feels caught in the middle as AE2S

contracts and works for the City. Laning states that whatever road is put in must meet the City of Washburn design standards, although it is not necessary to use AE2S , the City Engineers and it must be approved for drainage and construction prior to approval. There must be a design first.

Renner states that he is putting in the Sewer, in which Klein replies that a plan will need to be submitted to the City and also to the ND Health Department prior to starting

For clarification Nelson reiterates the process for development: engineers need to be brought in, design work needs to be done for infrastructure, roadways, a layout of the building on the site and then be approved by Klein.

Klein clarifies that it needs to be approved by the City Commission. The City can elect to have AE2S review the designs and provide a recommendation, but ultimately the City will make the decision.

The reorganization meeting of the Washburn City Commission will be held on Tuesday, June 24th, 8:00 pm.

Portfolios:

Laning: None

Baumann: None

Moran: None

Bauer: Addresses Baumann’s lack of attendance at Commission Meetings and asks if it is not possible to attend the meetings, due to time constraints with work, to resign, which will allow the position to be filled by someone who can give it the attention it deserves. Baumann resigns. Motion to accept the resignation of Commissioner Baumann, Lanning, seconded, Bauer. Rollcall “Aye” Laning, Moran, Bauer “Nay” None, “ABSENT” Barnick, Baumann. Motion carried.

Discussion on the vacant Auditor position: Laning and Bauer volunteer to be on a sub committee to look for a new City Planner/Auditor and to develop a job description.

Bills:

119E	INTERNAL REVENUE SERVICE	\$2,664.83
122E	INTERNAL REVENUE SERVICE	\$2,957.52
26213	BLUE CROSS BLUE SHIELD	\$4,316.37
26222	US POSTAL OFFICE	\$163.79
26223	AE2S	\$55,188.34
26224	AFLAC	\$438.50
26225	ASC CONSTRUCTION	\$459.00
26226	BHG LEADER NEWS, INC	\$1,384.80
26227	BLUE CROSS BLUE SHIELD	\$4,316.37
26228	BROWN & SAENGER	\$43.96
26229	CARDMEMBER SERVICES	\$726.57
26230	FARGO GLASS AND PAINT CO.	\$208.00
26231	HAWKINS	\$1,349.50
26232	Diane M Due	\$300.00
26233	Kim Zimmerman	\$118.55
26234	MARCO INC NW 7128	\$127.89
26235	Matthew Bender	\$60.43
26236	MILISSA PRICE	\$1,831.60
26237	ND HEALTH DEPARTMENT	\$460.92
26238	OTTERTAIL POWER	\$5,347.56
26239	SANITATION PRODUCTS	\$727.18
26240	SCOTTS HARDWARE	\$75.56
26241	SOUTHWEST BUSINESS	\$39.05
26242	VERIZON WIRLESS	\$65.60
26243	WASHBURN PARK BOARD	\$2,000.00
26244	AMERICAN FUNDS	\$924.35
26245	FIRST DISTRICT HEALTH	\$20.00
26246	HAWKINS	\$523.42
26247	JOHN HANCOCK ANNUITIES	\$286.42
26248	KRAUSES SUPERVALU	\$26.60
26249	MCLEAN COUNTY SHERIFFS	\$9,531.71
26250	MCLEAN ELECTRIC	\$90.50
26251	NORTHLAND FINANCIAL	\$110.00
26252	RDO EQUIPMENT	\$366.37
26253	UNLIMITED EXCAVATING	\$10,615.00

26254	WAGON WHEEL LUMBER	\$126.95
26255	WASTE MANAGEMENT	\$211.03
26256	DIRTY DEEDS EXCAVATING	\$5,150.00
26257	ENERBASE COOPERATIVE	\$859.94
26258	FLASH PRINTING	\$67.27
26259	HAWKINS	\$4,286.09
26260	JOAN ZIMMERMAN	\$745.81
26261	Kim Zimmerman	\$612.01
26262	MDU	\$1,080.66
26263	MUNICIPAL GOVERNMENT	\$140.00
26264	MVTL LAB	\$25.00
26265	ONE CALL CONCEPTS	\$11.00
26266	SANITATION PRODUCTS	\$69.23
26269	Schock, Keisha	\$283.22
26270	Zimmerman, Kim	\$1,361.41
26271	Zimmerman, Joan Raye	\$1,121.01
26272	Vetter, Nadina	\$146.45
26273	Thomas, Adam L.	\$1,516.35
26274	Rothmann, Bryan	\$1,826.70
26275	Price, Milissa	\$1,589.78
26277	Price, Barbara	\$602.68
26278	Petersen, Julie	\$391.87
26279	Petersen, Julie	\$391.87
26280	Price, Barbara	\$560.48
26281	Price, Milissa	\$1,582.61
26282	Rothmann, Bryan	\$1,610.87
26283	Thomas, Adam L.	\$1,344.54
26284	Vetter, Nadina	\$166.56
26285	Zimmerman, Joan Raye	\$1,077.62
26286	Zimmerman, Kim	\$1,313.45
26287	AMERIPRIDE	\$150.33
26288	CANADIAN PACIFIC RAILWAY	\$500.00
26289	HAWKINS	\$149.03
26290	MASTER FIRE & SAFETY	\$172.00
26291	ND DEPT OF HEALTH LAB	\$16.00
26292	ND HEALTH DEPARTMENT	\$4,728.40
26293	WASTE MANAGEMENT	\$8,336.16
26294	WEST RIVER TELEPHONE	\$830.63
26295	ADAM THOMAS	\$269.79
26296	AE2S	\$81,553.62
26297	ASC CONSTRUCTION	\$459.00
26298	BHG LEADER NEWS, INC	\$1,035.99
26299	BLUE CROSS BLUE SHIELD	\$4,318.46
26300	CARDMEMBER SERVICES	\$1,137.06
26301	GREAT LINES, INC	\$13,738.00
26302	HAWKINS	\$938.31
26303	HAWKINSON, DON	\$1,000.00
26304	Matthew Bender	\$67.91
26305	MILISSA PRICE	\$668.30
26306	NORTHLAND FINANCIAL	\$110.00
26307	ODAY EQUIPMENT	\$21.69
26308	OTTERTAIL POWER	\$4,469.93
26309	PRESORT PLUS	\$136.33
26310	SCOTTS HARDWARE	\$127.28
26311	SOUTHERN MCLEAN COUNTY	\$342.40
26312	VERIZON WIRLESS	\$65.60
26313	WASHBURN AUTOBODY	\$25.00

Moran made a motion to pay the bills, Bauer seconded the motion. Roll Call Vote “Aye” Laning, Moran, Bauer, “NAY” none, “ABSENT” Barnick, Baumann, and motion carried.

Meeting adjourned.

President

Attest