

**Washburn City Commission Meeting**  
**February 10, 2014 6:30 pm**

The Washburn City Commission met on Monday February 10, 2014 at 6:30 pm in the Washburn City Hall. The following Commissioners were present: Commissioners Bauer, Laning, Baumann and Moran, Commissioners Absent: Barnick

Commissioner Bauer called the meeting to order.

Laning made motion to approve the minutes from the January 14, 2014 meeting, Baumann seconded the motion "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick.

USGS would like to rent office space at the Memorial Building April 1, -August 30, 2014. Moran made a motion to rent the office area to USGS for \$900.00 a month. "AYE" Laning, Baumann, Moran, Bauer, "NAY" none, "ABSENT" Barnick, motion carried.

Baumann made motion to sponsor an ad in the WHS Yearbook for \$100.00; Laning seconded the motion, "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick, motion carried.

Price read the second reading of the franchise agreement for the West River Telecommunication for The City of Washburn. Moran made a motion to approve the second reading of the WRT, Laning seconded the motion, "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick. Motion carried.

Jasper Klein of AE2S presented information for the 2013 and 2014 projects;

1. Change orders and closeout for the 2013 project was presented. Laning made a motion to approve the Change Order#, Baumann seconded the motion. "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick motion carried.
2. Bauer made a motion to direct Washburn City Auditor to send a bill to McLean County for the repair to 5<sup>th</sup> Avenue in front of the McLean County Courthouse for \$97,319.40 for the 5<sup>th</sup> Avenue Street repair, Laning seconded the motion. "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick, motion carried.
3. Klein asked permission for final inspection and acceptance form to finalize the contract price and also stating the warranty will begin October 25, 2013.
4. Laning made a motion to approve the final payment to Kvamsdahl Construction for the 2013 Projects of \$186,524.95 Baumann seconded the motion. "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick.

2014 Project Resolutions:

Water Improvement 2014-1

1. Laning made a motion to approve the resolution to create Water Improvement District 2014-1 and directing preparations of a report and cost estimate, Baumann seconded the motion. "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick, motion carried.
2. Laning made a motion to approve the resolution approving engineer's report and directing preparation of the detailed plans and specifications for water improvement, Bauer seconded the motion "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick. Motion carried.

Water Improvement 2014-2

1. Laning made a motion to approve the resolution to create Water Improvement District 2014-2 and directing preparations of a report and cost estimate, Moran seconded the motion. "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick, motion carried.
2. Laning made a motion to approve the resolution approving engineers report and directing preparation of the detailed plans and specification for water improvement, Bauer seconded the motion, "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick, motion carried.

Sewer Improvement 2014-1

1. Bauer made a motion to approve the resolution to create Sewer Improvement District 2014-1 and directing preparations of a report and cost estimate, Laning seconded the motion. "AYE" Bauer, Laning, Baumann, "NAY" Moran, "ABSENT" Barnick, motion carried.
2. Laning made a motion to approve the resolution approving engineers report and directing preparation of the detailed plans and specification for sewer improvements, Baumann seconded the motion "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick, motion carried.

Sewer Improvement 2014-2

1. Laning made a motion to approve the resolution to create Sewer Improvement District 2014-2 and directing preparations of a report and cost estimate, Bauer seconded the motion. "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick, motion carried.
2. Laning made a motion to approve the resolution approving engineers report and directing preparation of the detailed plans and specification for sewer improvements, Bauer seconded the

motion "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick, motion carried.

Klein presented a sketch from a developer looking at developing residential lots and a road on Linden Lane, and asked if the Commission would like him to work with them on the project with the understanding that the City is not going to be incurring any of the costs for the project. Commissioners agreed that it would be great as long as they understand the City is not involved.

Discussion was held on the grant from the State Water Commission on the intake collector wells. Klein suggested setting a meeting up between the President of the Commission, the City Auditor, City Engineer and the staff from the State Water Commission to discuss the perimeters of the grant. Price will call and schedule a meeting.

**PORTFOLIOS:**

Laning- GRE Roundtable 3-6-14 at noon, at Coal Creek Station. It is lunch and a community roundtable.

Barnick- none

Baumann- none

Moran- none

Bauer – none

Price requested review and approval of the Pledge of Securities from the First Security Bank, Laning made a motion to approve the Pledge of Securities, Moran seconded the motion, "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick, motion carried.

**Bills:**

93E	INTERNAL REVENUE SERVICE	\$2,873.79
96E	INTERNAL REVENUE SERVICE	\$2,795.57
25995	US POSTAL OFFICE	\$155.67
25996	Petersen, Julie	\$391.87
25997	Price, Barbara	\$336.15
25998	Price, Milissa	\$1,489.45
25999	Rothmann, Bryan	\$2,057.94
26000	Thomas, Adam L.	\$1,408.97
26001	Vetter, Nadina	\$89.49
26002	Zimmerman, Joan Raye	\$1,077.62
26003	Zimmerman, Kim	\$1,553.26
26004	AMERICAN FUNDS	\$924.35
26005	AMERIPRIDE	\$264.66
26006	ASC CONSTRUCTION	\$459.00
26007	BHG LEADER NEWS, INC	\$835.78
26008	DOCS SHOP	\$226.04
26009	FIRST DISTRICT HEALTH	\$20.00
26010	HAWKINS	\$2,712.70
26011	JOHN HANCOCK ANNUITIES	\$286.42
26012	KINETIC LEASING	\$35,102.00
26013	KRAUSES SUPERVALU	\$14.84
26014	MCLEAN CO TREASURE	\$127.10
26015	MCLEAN COUNTY SHERIFFS	\$9,531.71
26016	MCLEAN ELECTRIC	\$105.50
26017	MVTL LAB	\$25.00
26018	NAPA AUTO PARTS	\$10.42
26019	RDO EQUIPMENT	\$81.43
26020	VERIZON WIRELESS	\$65.42
26021	WASTE MANAGEMENT	\$8,245.16
26022	WEST RIVER TELEPHONE	\$831.23
26023	Petersen, Julie	\$391.87
26024	Price, Barbara	\$528.85
26025	Price, Milissa	\$1,489.44
26026	Rothmann, Bryan	\$1,826.70
26027	Thomas, Adam L.	\$1,366.01
26028	Vetter, Nadina	\$113.90
26029	Zimmerman, Joan Raye	\$1,221.81
26030	Zimmerman, Kim	\$1,361.41
26031	AE2S	\$22,753.47
26032	AFLAC	\$877.00
26033	BHG LEADER NEWS, INC	\$36.00
26034	BROWN & SAENGER	\$12.49
26035	ENERBASE COOPERATIVE	\$2,216.62
26036	FISHBECK TECHNOLOGY	\$130.00
26037	HAWKINS	\$913.14
26038	LEVEYS PLUMBING & HEATING	\$561.21
26039	Matthew Bender	\$60.43
26041	MDU	\$2,636.38
26042	MUNICIPAL GOVERNMENT	\$170.00
26043	ND DEPT OF HEALTH LAB	\$32.00
26044	NORTHLAND FINANCIAL	\$110.00
26045	ONE CALL CONCEPTS	\$2.20
26046	SCOTTS HARDWARE	\$80.44
26047	SOUTHWEST BUSINESS	\$83.65
26048	WEBER ELECTRIC INC.	\$1,859.70
26049	BANK OF NORTH DAKOTA	\$27,200.00
26050	BANYON DATA SYSTEMS	\$129.00
26051	BLUE CROSS BLUE SHIELD	\$4,316.37
26052	CARDMEMBER SERVICES	\$499.71
26053	FISHBECK TECHNOLOGY	\$154.00
26054	MARCO INC NW 7128	\$74.68
26055	OTTERTAIL POWER	\$5,211.42
26056	VERIZON WIRELESS	\$65.56

Moran made a motion to approve the bills, Laning seconded the motion. "AYE" Bauer, Laning, Moran, Baumann, "NAY" none, "ABSENT" Barnick, motion carried.

Meeting Adjourned