

**Washburn City Commission Meeting
December 9, 2013 6:30 pm**

The Washburn City Commission met on Monday, December 9, 2013 at 6:30 pm in the Washburn City Hall. The following Commissioners were present: Commissioner Bauer, Barnick, Laning and Moran, Commissioner Absent: Baumann,

Commissioner Bauer called the meeting to order.

Moran made a motion to approve the minutes of the November 18, 2013 meeting, Laning seconded the meeting, all approved.

Liquor License renewal application for the City of Washburn:

- Bickert Enterprise- Barnick made a motion to approve the liquor license renewal, Moran seconded the motion. Roll call Vote: "AYE" Laning, Barnick, Moran, Bauer, "NAY" none "ABSENT" Baumann. Motion carried.
- Enerbase- Barnick made a motion to approve the liquor license renewal, Moran seconded the motion. Roll call Vote: "AYE" Laning, Barnick, Moran, Bauer, "NAY" none "ABSENT" Baumann. Motion carried.
- Captain's Cabin- Barnick made a motion to approve the liquor license renewal, Moran seconded the motion. Roll call Vote: "AYE" Laning, Barnick, Moran, Bauer, "NAY" none "ABSENT" Baumann. Motion carried.
- Mac's Place- Barnick made a motion to approve the liquor license renewal, Moran seconded the motion. Roll call Vote: "AYE" Laning, Barnick, Moran, Bauer, "NAY" none "ABSENT" Baumann. Motion carried.

Mark Baisch was present about the sewer issue at his home on Fourth Avenue and asked what portion the City is responsible to pay, this subject was tabled from the last meeting. Laning questioned why Quam was not contacted with the issue when it became apparent it involved the work they performed. Baisch stated the hole was dug and time was an issue due to he did not have sewer to his home. Laning stated that if the City was going to be asked to pay for part of the bill the City should have been involved in the process. Laning made a motion to pay \$3773.00 of the bill (labor, digging, and vehicle rental large) Bauer seconded the motion, Roll Call Vote: "AYE" Laning, Barnick, Moran, Bauer, "NAY" none, "ABSENT" Baumann. Motion Carried.

Horizon Management, the financial backing for the purchase of the Heritage Height Lots, sent a request to the City of Washburn for an extension on the final payment until March 1, 2014. Laning made a motion to extend the final payment for the lots in Heritage Height Pioneer Addition to March 1, 2014 with an amended contract and additional \$20,000.000 earnest money. Barnick seconded the motion. Roll Call Vote: "AYE" Laning, Barnick, Moran, Bauer, "NAY" none, "ABSENT" Baumann. The City will contact Lindell Law Office to write an amendment to the purchase agreement

Bauer made a motion to give the City employees an appreciation gift of their service over the last year of \$250.00 in Washburn Bucks, the same as past years and City of Washburn jackets that were ordered. Laning seconded the motion, Moran seconded the motion. Roll call Vote: "AYE" Laning, Barnick, Moran, Bauer, "NAY" none "ABSENT" Baumann. Motion carried.

Utility increase proposed for 2014:

- Laning made a motion to increase the water rate per gallon over the basic 2000 gallons from .003 per gallon to .004 per gallon for residential and commercial customers. Barnick seconded the motion Roll call Vote: "AYE" Laning, Barnick, Moran, Bauer, "NAY" none "ABSENT" Baumann. Motion carried.
- Bauer made motion to increase McLean Sheridan Rural Water to .00525 a gallon, Moran seconded the motion. Roll call Vote: "AYE" Laning, Barnick, Moran, Bauer, "NAY" none "ABSENT" Baumann. Motion carried.
- Laning made a motion to increase the residential sewer base rate by \$1.00 per month, and increase commercial sewer base rate by \$4.00 per month plus \$10.00 for every increment of 6000 gallons of water used over base rate of 6000 gallons. Moran seconded the motion. Roll call Vote: "AYE" Laning, Barnick, Moran, Bauer, "NAY" none "ABSENT" Baumann. Motion carried.

2014 Schedule for Washburn City Commission meeting was presented for approval, all meetings will be held second Monday of the month with the exception of January which will be held the second Tuesday. Laning made a motion to accept the 2014 schedule as amended. Barnick seconded the motion. Roll Call Vote "AYE" Laning, Moran, Barnick, Bauer, "NAY" none, "ABSENT" Baumann, motion carried.

Jasper Klein of AE2S presented 2 resolutions:

- **Laning made a motion to approve the Resolution Declaring Necessary an Improvement in and for Street Improvement District No.2014-1, Barnick seconded the motion. Roll Call Vote “AYE” Laning, Moran, Barnick, Bauer, “NAY” none, “ABSENT” Baumann, motion carried.**
- **Laning made a motion to approve the Resolution Approving Engineer’s Report and Directing Preparation of Detailed Plans and Specifications for Street Improvement District 2014-1, Barnick seconded the motion. Roll Call Vote “AYE” Laning, Moran, Barnick, Bauer, “NAY” none, “ABSENT” Baumann, motion carried**

PORTFOLIOS:

Laning: Questioned the flyash donation for the trail grant. Price will call the NDDOT.

Barnick: Cleanup letters to be sent in spring for properties within the City.

Baumann: absent

Moran: none

Bauer: State Water Commission Grant at 50% makes the intake project impossible due to the City will be responsible for \$1.8 million. Klein will do some checking on how to handle the contract and report to the City.

BILLS:

81E	US POSTAL OFFICE	\$159.05
85E	INTERNAL REVENUE SERVICE	\$2,525.33
86E	INTERNAL REVENUE SERVICE	\$2,548.79
25856	AMERICAN FUNDS	\$878.98
25857	BANYON DATA SYSTEMS	\$795.00
25858	BLUE CROSS BLUE SHIELD	\$4,316.37
25859	FIRST DISTRICT HEALTH	\$120.00
25860	INDUSTRIAL LUBRICANT	\$698.80
25861	JOHN HANCOCK ANNUITIES	\$278.78
25862	Diane M Due	\$230.00
25863	KRAUSES SUPERVALU	\$61.17
25864	LEADER NEWS	\$602.92
25865	MCLEAN COUNTY HIWY DEPT	\$182.78
25866	MCLEAN COUNTY SHERIFFS	\$8,288.44
25867	MVTL LAB	\$25.00
25868	ND LEAGUE OF CITIES	\$415.00
25869	SALHUS SEPTIC PUMPING	\$260.00
25870	ST PAUL STAMP WORKS	\$109.23
25871	VANHOORN, DENNIS	\$110.00
25872	VERIZON WIRELESS	\$65.42
25873	WAGON WHEEL LUMBER	\$1,344.04
25874	WASHBURN AUTOBODY	\$36.80
25875	WASTE MANAGEMENT	\$8,245.16
25876	WEST RIVER TELEPHONE	\$868.97
25879	Petersen, Julie	\$391.15
25880	Price, Barbara	\$577.10
25881	Price, Milissa	\$1,436.72
25882	Rothmann, Bryan	\$1,560.94
25883	Thomas, Adam L.	\$1,282.32
25884	Vetter, Nadina	\$117.98
025885	Zimmerman, Joan Raye	\$1,000.72
25886	Zimmerman, Kim	\$1,281.90
25887	AMERIPRIDE	\$136.65
25888	ASC CONSTRUCTION	\$459.00
25889	DACOTAH PAPER CO	\$226.28
25890	DOCS SHOP	\$60.00
25891	ENERBASE COOPERATIVE	\$830.35
25892	HAUGENS DRAIN SERVICE	\$325.00
25893	HAWKINS	\$1,189.93
25894	MDU	\$691.08
25895	MEC	\$10.00
25896	MVTL LAB	\$25.00
25897	NEWMAN TRAFFIC SIGNS	\$112.63
25898	ONE CALL CONCEPTS	\$31.90
25899	RDO EQUIPMENT	\$144.82
25900	JEAN REINDEL	\$74.86
25901	Petersen, Julie	\$391.15
25902	Price, Barbara	\$548.09
25903	Price, Milissa	\$1,436.72
25904	Rothmann, Bryan	\$1,620.72
25905	Thomas, Adam L.	\$1,282.32
25906	Vetter, Nadina	\$154.43
25907	Zimmerman, Joan Raye	\$1,041.20
25908	Zimmerman, Kim	\$1,247.77
25909	AE2S	\$22,543.81
25910	AFLAC	\$438.50
25911	ASC CONSTRUCTION	\$3,389.17
25912	BHG LEADER NEWS, INC	\$20.00
25913	BLUE CROSS BLUE SHIELD	\$4,316.37
25914	FARMERS UNION INSURANCE	\$17,200.00
25915	FISHBECK TECHNOLOGY	\$24.00
25916	HAWKINS	\$51.40
25917	KVAMSDALL CONSTRUCTION	\$180,243.69
25918	ND WATER & POLLUTION	\$170.00
25919	NORTHLAND FINANCIAL	\$110.00
25920	NORTHWESTERN EQUIPMENT	\$768.15
25921	OTTERTAIL POWER	\$4,003.66
25922	SCOTTS HARDWARE	\$106.21
25923	SOUTHWEST BUSINESS	\$49.00
25924	WASTE MANAGEMENT	\$2,636.11
25925	WEBER ELECTRIC INC.	\$358.96

Moran made a motion to approve the bills Laning seconded the motion. Roll Call Vote “AYE” Barnick, Baumann, Moran, Bauer, “NAY” none, “ABSENT” Laning, motion carried.

Meeting Adjourned.

_____ **President**

_____ **Attest**