

**Washburn City Commission Meeting
October 11, 2011 6:30 pm**

The Washburn City Commission met on Monday, October 11, 2011 at 6:30 pm in the Washburn City Hall. The following Commissioners were present: Commissioner Hager, Laning, Bauer, Miller, and Moran, Commissioners Absent: none

Commissioner Miller called the meeting to order.

Commissioner Hager made a motion to approve minutes of the 9-12-11 regular commission meeting, Laning seconded the motion, all approve.

Commissioner Laning made a motion to approve the minutes of the 9-26-11 special commission meeting, Bauer seconded the motion, all approved.

A recommendation was made to send a letter to all residents to communicate City ordinances and regulations. Some of the items to be included for residents; what permits are needed, 48 hour parking, snow removal, and a street plan.

The 2010 audit was completed and dispersed to the Commissioners,

Commissioner Dewayne Moran volunteered to replace the position Kim Klaudt holds on the Renaissance Zone Authority Board.

One Cent Sales Tax applications:

- Washburn Park Board request for \$35,000.00 for a slide at the Washburn Swimming Pool. The One Cent Sales Tax Committee recommended an approval with the funds to be taken \$15,000.00 from the Economic Development Fund and \$20,000.00 from the Infrastructure Fund. Laning made a motion to approve the request as One Cent Sales Committee has recommended, Moran seconded the motion, Roll Call Vote “AYE” Laning, Bauer, Moran, Miller, “NAY” Hager, “ABSENT” none, motion carried.
- WAEDA request for \$55,000.00 for operation to include Director Salary, rent, office supplies, commercial to air on KFYZ for Washburn, and etc. The One Cent Sales Tax Committee recommended an approval with the funds to be taken from the Economic Development Fund, Laning made a motion to approve the request as the One Cent Sales Tax Committee recommended, Bauer seconded the motion. Roll Call Vote “AYE” Laning, Bauer, Moran, Miller, “NAY” Hager, “ABSENT” none, motion carried.
- WAEDA request for \$4985.00 for a third of the cost of the Housing Demand Analysis Study. The One Cent Sales Tax Committee recommended an approval with the funds to be taken from the Economic Development Fund, Bauer made a motion to approve the request as the One Cent Sales Tax Committee recommended, Hager seconded the motion. Roll Call Vote “AYE” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT” none, motion carried.

Hager made motion to accept the bid presented by Hoffer Arborist for the removal of trees and stumps at Thomas residence for \$1550.00 and Barnick shop on Main Ave \$450.00 for a total of \$2000.00. Included in the motion is that the sites will be cleaned up and the job be completed by 11-01-11 Laning seconded the motion. Roll Call Vote “AYE” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT” none, motion carried.

Announcement of the Coal Conversion Committee Annual meeting will be October 26, 2011 Commissioners will notify the City office if they would like to attend so RSVP can be sent.

Dave Thompson of Toman Engineering reported and update on projects., Midwest testing was in Washburn to core sample Northgate Road for Enerbase to see if it can handle truck traffic. The sample stated the road consist of 4” asphalt and 2” aggregate sub-base, this would be considered a light use road and Toman Engineering would not recommend truck traffic on this road but rebuild the road with 6” asphalt and 6-12” of aggregate with curb

and gutter. Bauer question what can we do for now before winter. Thompson will work with the contractor coming in to repair patches on Boarder Lane in front of Enerbase. The contractor patches cost are based on per ton of material placed. Thompson will contact Kevin Levi from NDDOT on the road and repairs.

Walking trail update: Thompson has done a walk through with the Forman and gave him a punch list of areas that need work. Questions have arisen about the gate on the Cemetery across from Enerbase, Dakota Fence has looked at the fence and will create gate. A call was made to the Lutheran Church to see where they would like to have the new gate located. Thompson would recommend the SE side for the new gate. Also questioned was a road to the new gate, statements were made that there was an approach but not a road to the old gate.

Jasper Klein representing AE2S requested a change order for a time extension for the completion of the Water Treatment Plant to September 30, 2011. Bauer made a motion to approve the change order, Hager seconded the motion Roll Call Vote "AYE" Laning, Bauer, Hager, Moran, Miller, "NAY" none, "ABSENT" none, motion carried.

Klein reported Fergus Power Pump will be here in October, They will dredge the sludge from the lagoon, over to the second cell. When the testing results on the solids are returned, a plan can be made for land applying. The dredging will take about two days.

A letter was distributed to the Commissioners for the McLean County Commissioners meeting to discuss values on land for properties going back the county for back taxes.

Bills:

24035 American Funds	613.67
24036 AmeriPride	174.34
24037 Bill Wald	46.62
24038 Doc's Shop	150.00
24039 Fargo Water	283.48
24040 Hawkins	1,978.55
24041 Charles Hoffer	6,402.00
24042 John Hancock	220.65
24043 Midwest Testing	4,498.76
24044 MDU	175.22
24045 MVTL Lab	25.00
24046 One Call	27.30
24047 RDO Equipment	79.19
24048 Van Horn, Dennis	90.00
24049 Weber Electric	414.39
24050 Chad A Dahme	1,283.32
24051 Hunze, Lauren	925.44
24052 Julie Petersen	343.73
24053 Barbara Price	452.75
24054 Milissa Price	1,451.84
24055 Bryan L Rothmann	1,542.88
24056 Adam L Thomas	1,212.25
24057 Vetter, Nadina	13.71
24058 Joan R Zimmerman	979.14
24059 AE2S	4,450.22
24060 Health Department	20.00
AWD USA Taxpayment	2,381.02
24061 AFLAC	451.88
24062 AT & T	112.91
24063 BI Cro/BI Sh	4,639.63
24064 Bus Forms/Account	516.30
24065 Cardmember Services	265.14
24066 Dirty Deeds	3,490.00
24067 Elmer Miller	237.65
24068 Flash Printing	101.43

24069 Grainger	435.25
24070 Charles Hoffer	1,873.50
24071 Knife River	936.00
24072 Milissa Price	237.65
24073 Northland Financial	110.00
24074 Otter Tail Power	4,124.67
24075 Presort Plus	1 99.29
24076 Ryan Lemer	250.00
24077 Scott's Hardware	15.90
24078 Weber Electric	527.97
24079 Starion	47,145.75
24080 McLean Cty Sher	7,738.98
24083 Julie Petersen	343.73
24085 Milissa Price	1,607.66
24086 Bryan L Rothmann	1,688.36
24087 Adam L Thomas	1,252.22
24088 Vetter, Nadina	262.34
24089 Joan R Zimmerman	988.33
24090 BHG Inc.	580.18
24091 Grainger	2,420.00
24092 Hawkins Inc	2,780.00
24093 Charles Hoffer	187.50
24094 Industrial Lub	1,728.63
24095 K & D Service	164.00
24096 Swanston Equip	459.00
24097 Wagon Wheel	476.71
24098 Waste Management	7,034.71
24099 WRT	783.05
24100 United Meth Ch	7,680.00
AWD USA Taxpayment	2,289.24
140 AE2S	5,625.66

Laning made a motion to pay the bills, Bauer seconded the motion all approved.

Meeting adjourned

Approved _____ President

Attest _____ Auditor