

**Washburn City Commission  
Special Meeting  
September 18, 2012 7:00 pm**

The Washburn City Commission met on Monday September 18, 2012 at 7:00 pm in the Washburn City Hall. The following Commissioners were present: Commissioner Bauer, Barnick, Baumann and Moran, Commissioners Absent: Laning

Commissioner Bauer called the meeting to order.

The paper work for the Red River Corridor SSCBI was presented to the commission for signatures. This is the program presented to the Commission in August 2011; it is a program that 39 Cities in North Dakota are participating for Economic Development funds from the US Treasury. Moran made a motion to have President Bauer sign the paperwork, Baumann seconded the motion, Roll Call Vote "AYE" Baumann, Barnick, Moran, Bauer, "NAY" none, "ABSENT" Laning. Motion carried.

Commissioner Moran presented a request with a map for the Captain's Cabin, for a liquor license transfer to serve alcohol at River Ag building September 22, 2012. Barnick made motion to approve the transfer, Baumann seconded the motion. Roll Call Vote "AYE" Baumann, Barnick, Moran, Bauer, "NAY" none, "ABSENT" Laning. Motion carried.

Jasper Klein from AE2S present the results of the Wastewater Study compiled. AE2S was hired to evaluate the waste water system in Washburn and the needs at the present time and also to compile needs for the future if Washburn would grow to a population of 2000.

Klein began with an overview of the system from sewer main to the discharge of the waste water.

Klein presented 5 alternatives for the expansions part of the study if population increased in the City.

1. Add more lagoons to meet the demand.
2. Expansion of aeration lagoons and a micro-screen placed ahead of the lagoons plus addition of a storage pond.
3. Will include all of items on number two plus a treatment building with a UV light treatment process.
4. Decommission aeration lagoon and head works building and place a grinder in the manhole to lagoons and add storage pond.
5. Will include all of the items of number four plus addition to a treatment building at the lagoon site.

AE2S would recommend number four for future expansion alternative if or when necessary.

Klein moved on to maintenance issues that are needed to the existing wastewater system at this time.

1. The sewage grinder; needs to be replaced, this is a priority for the system as the present grinder is not work very well.
2. Decommissioning of the head works building; this is not a priority as the building can be locked and removed at a later time.
3. Aeration pond bypass; at this time we do not have the capability to bypass the lagoon and to dewater the lagoon.
4. Splitter Structure; this is a priority, this is to maintain the level in the aeration lagoon, this is necessary to run efficiently and to extend the life of equipment.
5. Storm water outfall repairs; this is a priority due to the erosion of the support the system, the wear and the damage to the pipe, the City could repair the pipe and pour concrete to band-aid the situation to get by for a few more years if a complete project is not feasible at this time financially.
6. Valve replacement; this is a priority, 3 air release valves this is something the Public Works department may be able to repair and 1 gate valve is needed, this is something that would need to be hired due to no way to isolate the pipe for placement of the valve.
7. Site access; needs improvement, Public Works can do this work themselves with gravel and road grader.
8. Electric and controls, this is a priority, the need for new electrical board and controls is tied to the grinder replacement.

These projects estimates are as follows,

- Grinder \$80,000.00-90,000.00
- Splitter Structure \$23,000.00
- Outfall \$64,000.00 but this could change depending on the bank stabilization that is needed.

Klein will do some checking on a SRF loan and possibility of including it with an underground infrastructure if a street project is planned for 2013

**Klein reported that KLM tank inspection was in Washburn in 2009 in their opinion the Cenex Water Tower will need to be painted both inside and outside in the next few years and the City may want to start think in the next year or two to have that project completed.**

**Klein recommended including \$20,000.00 for spare parts is at the Water Treatment Plant in the 2013 budget and also a \$10,000.00 budget line for the AE2S computer specialist that works with Public Works in maintaining the Water Treatment Plant.**

**Meeting adjourned**