

**Washburn City Commission Meeting  
September 12, 2011 6:30 pm**

The Washburn City Commission met on Monday September 12, 2011 at 6:30 pm in the Washburn City Hall. The following Commissioners were present: Commissioner Hager, Laning, Bauer, Miller, and Moran, Commissioners Absent: none Commissioner Miller called the meeting to order.

Laning made a motion to approve the minutes for the August 8, 2011 regular Washburn City Commission Meeting, Moran seconded the motion, all approved.

Bauer made a motion to approve the minutes for the August 22, 2011 special meeting of the Washburn City Commission, Moran seconded the motion, all approved.

Todd Isaak was present requesting a letter to be sent to the property owners of 1120 Sidney Road to clean-up and mow the property. Hager made motion to send a certified and return card letter to the owners of the property stating to clean-up and mow the property in 10 days or the City will have it taken care of and assessed to the property taxes. Moran seconded the motion, Roll call Vote: "AYE" Laning, Bauer, Hager, Moran, Miller, "NAY" none, "ABSENT" none.

Bauer made a motion to approve the moving permit for Brad Jessen to move a mobile home to Northview Estates, Hager seconded the motion, Roll Call Vote "Aye" Laning, Bauer, Hager, Moran, Miller, "NAY" none, "ABSENT" none

Bauer made a motion to approve the moving permit for Curt and Marlene Thompson to move a mobile home to Northview Estates, Moran seconded the motion, Roll Call Vote "Aye" Laning, Bauer, Hager, Moran, Miller, "NAY" none, "ABSENT" none

United Methodist Church request for the water and sewer bill tabled until September 26, 2011 meeting.

Toman engineering update:

- Midwest Testing will be in Washburn this week to core Northgate Road to address the questions from Enerbase on possible truck traffic on Northgate Road.
- Zimmerman Construction will be in Washburn the week of September 26, 2011 to begin the crack seal and Northern Equipment will follow shortly after to patch large areas.
- Thompson spoke with Enerbase about the multi-use trail on their property and they have agreed to the placement.
- Nationwide requested a time extension on the construction of the trail, discussion was held that one extension was granted and the construction company left the project, at this time the extension was refused.
- Laning made a motion to approve a change order to place flashing signs on Hwy 83 during the closure of the tunnel. Moran seconded the motion, Roll Call Vote "AYE" Laning, Bauer, Moran, Miller, "NAY" Hager, "ABSENT" none, motion carried.
- Tunnel will have a coating on the floor of the tunnel to help with the drainage.

WHS requested an ad in the yearbook of \$100.00 as the City of Washburn did last year. Hager made a motion to approve the ad, Laning seconded the motion. Roll Call Vote "Aye" Laning, Bauer, Hager, Moran, Miller, "NAY" none, "ABSENT" none

Price read the 2<sup>nd</sup> reading of the Ordinance #145 name change of Sully Drive east of Heritage Height Drive to John Wesley Lane. Bauer made a motion to accept the Ordinance #145, Hager seconded the

**motion. Roll Call Vote “Aye” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT’ none.**

**A Renaissance Zone Application was submitted by Dwight and Val Hetletved for new construction of a home. The Renaissance Zone Authority Board reviewed the application and recommended an approval. Hager made a motion to approve the application submitted, Laning seconded the motion. Roll Call Vote “Aye” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT’ none**

**A Renaissance Zone Application was submitted by Ethel Barnick for a new town home. The Renaissance Zone Authority Board reviewed the application and recommended an approval. Bauer made a motion to approve the application submitted, Hager seconded the motion. Roll Call Vote “Aye” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT’ none**

**Hager made a motion to change the lock in the Memorial Building outside doors, Bauer seconded the motion, Roll Call Vote “Aye” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT’ none**

**Hetletved presented the 2012 Washburn City Budget, no changes have been made since the preliminary budget meeting, Hager made a motion to approve the Budget presented, Laning seconded the motion, , Roll Call Vote “Aye” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT’ none**

**Hager made a motion to change the street lights on 5<sup>th</sup> Avenue that needs replaced and also the street light on 6<sup>th</sup> Street should both be replaced with standard street lights at the cost of \$8.50 per month. Bauer seconded the motion. Roll Call Vote “Aye” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT’ none**

**Hager made motion to join the Western North Dakota Regional Sustainability Consortium providing there is no cost to the City, Bauer second the motion, Roll Call Vote “Aye” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT’ none.**

**Gary Blatchford was present requesting the asphalt cleanup on Woodgate Road and the barricade removed, and also, the drainage issue in the ditch along Woodgate Road and Roughrider Road to be addressed. Commissioners said Public Works Department will look at the issues.**

#### **PORTFOLIOS:**

**Laning- none**

**Bauer- none**

**Hager- Samples were taken from the sewage lagoon and sent to the lab to begin the process of dredging the lagoon the results should be back next week. Hager also recommended the City begin enforcing the ordinances as many areas of the City are in violation. Lastly, Hager recommended the City begin the process of having bids submitted for the purchase of fuel by the City.**

**Hager made a motion for the City to pay the monthly wireless internet fee at the Washburn Public Library, Moran seconded the motion. Roll Call Vote “Aye” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT’ none**

**Discussion was held on when to have the open house at the Water Treatment Plant and a reception to follow. October 11, 2011 was decided.**

**Hager made a motion to accept the bid from Hoffer Arborist for the removal of 2 trees with the stump removal on Oak Lane for \$1675.00, Moran seconded the motion. Roll Call Vote “Aye” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT’ none.**

**Moran made a motion to approve the bid for tree and stump removal on East end of Main Ave. Hager seconded the motion. Roll Call Vote “Aye” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT’ none**

**Bills:**

23945 Chad A Dahme	1,352.89
23946 Julie Petersen	343.73
23947 Barbara Price	537.93
23948 Milissa Price	1,490.02
23949 Bryan L Rothmann	1,940.90
23950 Adam L Thomas	1,353.64
23951 Vetter, Nadina	201.65
23952 Ashwin Weinmann	675.80
23953 Joan R Zimmerman	997.51
23955 Joan R Zimmerman	89.45
23956 Hannah R Frazie	67.00
23958 Washburn Library	869.00
AWD USA Taxpayment	2,648.94
23968 NDWPCC	150.00
23969 NDWPCC	150.00
23970 MEC	78.78
23971 American Funds	613.67
23972 AmeriPride	217.96
23973 Bobcat of Mandan,	419.65
23974 Border States Electric	77.40
23975 Enerbase	1,473.33
23976 Hawkins Inc	3,204.50
23977 John Hancock	220.65
23978 Matthew Bender & Co,	79.30
23979 Midwest Business	79.77
23980 MDU -	197.20
23981 MVTL Lab	25.00
23982 ND Assoc. of Oil & Gas	100.00
23983 One Call Concepts	32.50
23984 Sanitary Septic	530.00
23985 Toman Engineering	2,072.50
23986 Postmaster	21.89
23987 Midwest Testing	5,468.66
23988 ND Department of Health	7,283.30
23959 Chad A Dahme	1,262.59
23960 Julie Petersen	343.73
23961 Barbara Price	521.50
23962 Milissa Price	1,476.62
23963 Bryan L Rothmann	1,887.37
23967 Adam L Thomas	1,292.19
23964 Vetter, Nadina	195.77
23965 Ashwin Weinmann	659.93
23966 Joan R Zimmerman	979.14
AWD USA Taxpayment	2,488.99
23989 AFLAC	451.88
23990 AT & T	106.66
23991 BI Cr/BI Sh	4639.63
23992 Cardmember	589.38
23993 Hawkins	838.25
23994 Levey's Plumbing	178.61
23995 Midwest Testing	1,978.85
23996 Milissa Price	153.74
23997 ND Sewage	44,362.00
23998 Northland Financial	110.00
23999 Bryan L Rothmann	49.36

24000 Scott's Hardware	286.65
24001 Southwest Business	151.95
24002 McLean Cty Sher	7,738.98
24003 Washburn Park Board	5,000.00
24004 Washburn Fire Dpt	4,215.00
24005 Washburn Airport	3,001.17
24006 Postmaster	161.82
24007 Chad A Dahme	1,322.78
24008 Julie Petersen	343.73
24009 Barbara Price	541.79
24010 Milissa Price	1,451.85
24011 Bryan L Rothmann	1,556.02
24012 Adam L Thomas	1,252.22
24013 Joan R Zimmerman	985.60
24014 Vetter, Nadina	60.70
24015 Ceda, Inc Maint	2,373.40
24016 Dacotah Paper Co	414.38
24017 Enerbase	746.22
24018 Fargo Water	171.42
24019 Ferguson Waterworks	65.46
24020 Fishbeck Technology	1,205.00
24021 First District Health	36.00
24022 Hawkins Inc	906.00
24023 Dwight Hetletved PC	1,650.00
24024 Krause's Super Valu	87.31
24025 Matthew Bender & Co,	19.97
24026 McLean Electric Utilities	81.74
24027 Newman Signs	879.18
24028 ND League of Cities	115.00
24029 Otter Tail Power	4,140.85
24030 WRT	779.51
24031 Wagon Wheel Lumber	674.19
24032 Waste Management	7,034.71
24033 Weber Electric Inc.	1,360.42
24034 BHG Inc.	409.68
AWD USA Taxpayment -	2,197.73
138 AE2S	4599.37

**Bauer made a motion to pay the bills, Moran seconded the motion all approved.**

**Meeting adjourned**

**Approved \_\_\_\_\_ President**

**Attest \_\_\_\_\_ Auditor**