

**Washburn City Commission Meeting
July 9, 2012 6:30 pm**

The Washburn City Commission met on Monday June 11, 2012 at 6:30 pm in the Washburn City Hall. The following Commissioners were present: Commissioner Laning, Bauer, and Moran, Commissioners Absent: Baumann

Commissioner Bauer called the meeting to order.

Laning made a motion to approve the minutes from the June 11, 2012 and June 26, 2012 Washburn City Commission meetings, Moran seconded the motion. Roll Call Vote "AYE" Laning, Moran, Bauer, "NAY" none, "ABSENT" Baumann, motion carried.

Application for variance to encroach the setbacks at 1310 4th Ave E was presented. The Planning and Zoning Commission held a public hearing and heard all positive comments on this project to include a letter and persons in attendance at the public hearing. The Planning and Zoning Commission is recommending an approval of the request. Commissioner Moran made a motion to approve the request for the variance, Laning seconded the motion. Roll Call Vote "AYE" Laning, Moran, Bauer, "NAY" none, "ABSENT" Baumann.

Discussion was held on the vacant seat on the City Commission, Commissioner Bauer had visited with Erica Meadows, who received the next highest number of votes, and she declined as she will be moving out of the corporate city limits. Brent Barnick was suggested and he is willing to serve. The Commission will hold a special meeting July 16, 2012 at 6:30 to fill the vacant seat and any other city business that needs to be addressed at that time.

Commissioner Laning made a motion to extend the garbage contract with Waste Management for three years, Moran seconded the motion. Discussion was held, Ed Barnhardt submitted a letter with suggestions to either look for a different provider than Waste Management or to release the commercial part of the contract for business owners to find their own provider. Roll Call Vote "AYE" Laning, Moran, Bauer, "NAY" none, "ABSENT" Baumann.

A Renaissance Zone application was submitted by Sandy Swanson for a construction of a new building. The Washburn Renaissance Zone Board met and are recommending an approval of the application. Moran made a motion to approve the Renaissance Zone application Laning seconded the motion. Roll Call Vote "AYE" Laning, Moran, Bauer, "NAY" none, "ABSENT" Baumann.

Jasper Klein from AE2S was present to report on the bid opening for the street patching and repairs. The bid will include 3000 square yards of pavement to be repaired and or replaced. Klein requested a motion to award the bid to the lowest bidder Tand Construction at \$211,500.00, with the contingency that upon review all paperwork is in order. Laning made a motion to award the street improvement contingent on AE2S approval of bid, Moran seconded the motion. Roll Call Vote "AYE" Laning, Moran, Bauer, "NAY" none, "ABSENT" Baumann.

Klein reported in the next couple week AE2S will complete the waste water system master plan. Klein will arrange a meeting with Commissioners Bauer and Baumann to review the plan and will send copies to all Commission by the next meeting.

PORTFOLIOS:

Laning- none

Moran- the American Legion is donating \$1000.00 for rental of storage space in the Memorial Building.

Price: Received a call to see if a portion of Custer Drive could be closed for a personal street dance. Laning suggested the neighbors be notified. The issue will be table until the July 16, 2012 special meeting. Commission requested a letter be sent to Bunkhouse that they are required to have a commercial dumpster for their business.

Laning made a motion approve the bills, Moran seconded the motion. Roll Call Vote "AYE" Laning, Moran, Bauer, "NAY" none, "ABSENT" Baumann.

Upon no further business the meeting was adjourned.

Bills:

000002	INTERNAL REVENUE SERVICE	\$149.62
000003	INTERNAL REVENUE SERVICE	\$2,234.76
000004	INTERNAL REVENUE SERVICE	\$2,103.00
002699	INTERNAL REVENUE SERVICE	\$2,699.16
024619	US POSTAL OFFICE	\$157.64

024621	BHG LEADER NEWS, INC	\$448.61
024622	DIESEL MACHINERY INC	\$181.45
024623	DOCS SHOP	\$1,030.25
024624	FASTENAL	\$10.16
024625	JAVA ROSE	\$35.00
024626	NAPA AUTO PARTS	\$8.90
024627	RDO EQUIPMENT	\$252.00
024628	SANITARY SEPTIC SERVICE	\$530.00
024629	SWANSTON EQUIPMENT CORP	\$459.00
024630	WEST RIVER TELEPHONE	\$779.96
024631	AMERIPRIDE	\$142.41
024632	BAUER DUANE	\$75.21
024633	BROWN & SAENGER	\$11.96
024634	DACOTAH PAPER CO	\$169.54
024635	DIRTY DEEDS EXCAVATING	\$650.00
024636	DOCS SHOP	\$225.00
024637	ENERBASE COOPERATIVE	\$815.83
024638	HAWKINS	\$1,677.30
024639	INTERSTATE POWER SYSTEMS	\$802.99
024640	KRAUSES SUPERVALU	\$5.68
024641	MCLEAN ELECTRIC	\$82.02
024642	MDU	\$307.41
024643	ONE CALL CONCEPTS	\$48.75
024644	SANITARY SEPTIC SERVICE	\$530.00
024645	SWANSTON EQUIPMENT CORP	\$459.00
024646	UNLIMITED EXCAVATING	\$8,645.00
024647	US POSTAL OFFICE	\$56.00
024648	WAGON WHEEL LUMBER	\$730.02
024649	ROTHMANN, BRYAN	\$333.00
024662	AFLAC	\$332.96
024663	AMERICAN FUNDS	\$1,231.16
024664	AT& T MOBILITY	\$137.99
024665	BANYON DATA SYSTEMS	\$200.00
024666	BLUE CROSS BLUE SHIELD	\$4,095.81
024667	CARDMEMBER SERVICES	\$1,453.79
024668	DAKOTA FENCE	\$800.00
024669	FARMERS UNION INSURANCE	\$237.00
024670	HAWKINS	\$464.00
024671	JOHN HANCOCK ANNUITIES SERVICE	\$520.00
024672	MCEAN COUNTY SHERIFFS DEPT	\$15,787.52
024673	MVTL LAB	\$25.00
024674	ND DEPT HEALTH- DIV MUNICIPAL	\$15.00
024675	OTTERTAIL POWER	\$4,642.04
024676	SANITARY SEPTIC SERVICE	\$1,060.00
024677	SCOTTS HARDWARE	\$104.01
024678	WASHBURN AIRPORT AUTHORITY	\$3,500.00
024679	WASHBURN AUTOBODY	\$250.16
024680	WASHBURN FIRE DEPARTMENT	\$4,687.50
024681	WASHBURN PARK BOARD	\$5,000.00
024682	ZENON ENVIRONMENTAL CORP	\$2,919.00

