

**Washburn City Commission Meeting
April 14, 2011 6:30 pm**

The Washburn City Commission met on Monday, April 14, 2011, at 6:30 pm in the Washburn City Hall. The following Commissioners were present: Commissioner Hager, Laning, Bauer, Miller, and Moran, Commissioners Absent: none Commissioner Miller called the meeting to order.

Bauer made a motion to approve the minutes of March 14, 2011, Moran seconded the motion all approved.

Moran made a motion to approve the minutes of the Special Meeting, April 11, 2011, Hager seconded the motion all approved.

Resolution for proposed tax abatement on new construction; Price read the resolution for the exemption in its entirety. The resolution can be viewed at City Offices. Motion to approve the exemption by Moran, Hager seconded. Roll Call Vote "AYE" Laning, Bauer, Hager, Moran, Miller, "NAY" none, "ABSENT" none.

Appointment of Newly Voigt to the Renaissance Zone Authority, he will replace Luke Retterath who was appointed last month in error. Motion to approve Newly Voigt to the Renaissance Authority by Hager, Laning seconded. Roll Call Vote "AYE" Laning, Bauer, Hager, Moran, Miller, "NAY" none, "ABSENT" none.

WAEDA would like to request Main Avenue to be closed on Friday, June 17th for the fishing tournament rules and regulation meeting. This will close off Main Street in front of the Lewis & Clark bar from 7 pm-1am. Mike Nelson and Newly Voigt were present from WAEDA. Motion to close off Main Street from 7 pm-1am on June 17th made by Hager, Laning seconded. Roll Call Vote "AYE" Laning, Bauer, Hager, Moran, Miller, "NAY" none, "ABSENT" none motion carried. City Director notified WAEDA Board Members present that they will be responsible for hiring extra security throughout the evening. Mike Nelson inquired about a permit for alcohol in the street and an extension of the liquor license.

Variance for Wes Miller on Main Street, Mr. Miller is building a new garage. Planning and Zoning has recommended an approval for the permit with a contingency of the existing fence be fixed according to the original building permit for the fence. Bauer made a motion to approve the permit for the garage with the contingency that the fence currently constructed on his property is completed, motion seconded by Hager. Roll Call Vote "AYE" Laning, Bauer, Hager, Moran, Miller, "NAY" none, "ABSENT" none. motion carried.

Moving Permit for Cory Thompson which will be moved to an unplatted lot. Bauer would like to see the land platted prior to the move. City Director informed the commission that the land is surveyed, but is not part of a particular addition and showed them a map that was provided. Motion to approve the moving permit by Laning, Hager seconded. Discussion; Hager asks if Mr. Thompson has the appropriate liability insurance on the building to move it. Roll Call Vote "AYE" Laning, Moran, "NAY" Hager, Bauer, Miller, ABSENT none. City Director will notify Cory Thompson that they would like to discuss it further with him.

The Washburn Fire Department would like a donation from the Commission. Item is table for next month so more information can be gathered.

Special Assessment protocol reviewed, Derek Laning. Request to table until next month.

Sewer problems on 6th Street. Tim Dockter was present to give information on recent sewer problems at his home. After excavation it was realized that previous work done on 7th Street during the 2009 Water Sewer Project was the direct cause of current issues. Sewer pipe running to the Dockter home was pulled out of place displacing 4 feet of pipe. Dave Thompson, Toman Engineering, gave information on the bond of the Contractor responsible and options available to the City to recoup losses under the 1 year warranty from the contractors bond. Toman has a letter that will be sent to the contractor informing him of the problem and requesting payment. Hager moves to pay all bills for Unlimited Excavating and Haugen's bill that pertained to the current situation at the Dockter home and also to send the letter from Toman. Moran seconded the motion. Roll Call Vote "AYE" Laning, Bauer, Hager, Moran, Miller Motion carried.

Tim Dockter informs the Commission that an additional clean-out was added and it is planned to be part of the city line. In fairness to the City, Dockter will pay the \$100 for the clean-out to his property, as it is his responsibility.

Structures on City Property. Hager explains that after issues on 6th Street, he would like to send letters to all residents notifying them that the boulevard in front of all homes belongs to the City. This includes retaining walls, fences, trees, shrubs, etc. Bauer states that this issue has come up quite a bit. Residents feel that boulevards and alleys are their property and then when problems arise, they cause undue delays to repairs, costing additional City funds. Bauer further states that not everyone subscribes to the newspaper or the access channel. An individual letter to all residents should help tremendously. Hager motions to notify all residents of who owns alleys and boulevards and pertinent information. Milissa will write the letter. Moran seconded. Roll Call Vote “AYE” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT” none, motion carried.

Tim Dockter asks for clarification on his rights if he has sewer issues in the future and who he needs permission from to handle said issues. Since his sewer is on City right of way, does he need to deal with neighbors to the extent that he did previously? Commissioners reassured him that it is the city property and these issues should not happen again. He also would like to publicly commend the city workers and Unlimited Excavating for the excellent work they performed on this job and the extremely small amount of yard they had to disturb.

Summer hours for City office. City Director informed the Commission that we get a lot of requests for the office to be open before 8 am and open later in the day. Motion to have the office open from 7-5:30 daily but with City Employees still maintaining 40 hour work weeks made by Hager, Bauer seconded. Roll Call Vote “AYE” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT” none. Motion carried.

Dave Thompson, Toman Engineering. Update on the GIS- within 2 weeks he will bring to the City. Multi-use trail, the contractor was unable to start this week due to weather and is now planning to start the first week in May. Randy Jaeger will haul the fly ash and Chris Trzruc will haul bottom ash. The load restrictions are a hindrance but will be worked around. Bauer made a motion to hire Jaeger and Tzruc to haul material for the trail from GRE, Hager seconded the motion. Roll Call Vote “AYE” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT” none. Discussion was held on the areas where the streets are damaged. The City Public Works will work on fixing them temporarily until the weather will cooperate to fix permanently.

PORTFOLIOS:

Laning: none

Bauer: place an ad in the Leader News for a company that will pay and pick up old automobiles.

Hager: Both pumps at the sewage lagoon are failing, along with the control panel. ND Sewage Pump will be getting the City an estimate. Russ from AE2S and Hager took a tour of the Water Treatment Plant and it looks great. Russ would like to see the City have an open house after the punch lists are completed. Hager made a motion that all companies doing work within the City limits that could have an effect on public grounds (snow removal, tree removal, etc.) need to have a copy of their liability insurance on file at the City office. Moran seconded the motion, Roll call Vote “AYE” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT” none motion carried.

Moran: none,

Miller: none

Price: Hager made a motion to purchase a new website and ask WAEDA and Civic Club to make donations to help with the costs, Moran seconded the motion, Roll Call Vote “AYE” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT” none. Price reported the City received a \$5631.00 conferment benefits check from NDIRF for 2010. A letter from the Public Service Commission on a hearing of the corridor Minnkota is proposing for a transmission line, the hearing will be in the Memorial Building May 13, 2011. Ron Wagner from the McLean County Highway Dept called and wanted to know about dumping debris in the coulee the county owns when they demolition the old Courthouse and build the new Courthouse. The City of Washburn, Ordinance #135 states you cannot dump building materials in public or private lands. Hager made a motion to not allow the dropping of dirt or debris in the coulee, Bauer seconded the motion. Roll Call Vote “AYE” Laning, Bauer, Hager, Moran, Miller, “NAY” none, “ABSENT” none, motion carried.

Bills:

23617 ND Department of Health	20.00
23618 ND Department of Health	20.00
23619 Heringer, Neil	890.43
23620 Hunze, Lauren	925.44
23621 Chad A Dahme	1,681.66

23622 Julie Petersen	343.73
23623 Barbara Price	512.78
23624 Milissa Price	1,451.84
23625 Bryan L Rothmann	808.31
23626 Adam Thomas	665.71
23627 Vetter, Nadina	246.68
23628 Joan R Zimmerman	1,037.95
awd USA Taxpayment	2,483.67
23629 Alltel	99.38
23630 Postmaster	185.00
23631 Postmaster t	157.92
23632 BL CR/ BL SH	4,625.85
23633 Canadian Pacific	100.00
23634 Cardmember	257.53
23635 Ferguson Waterworks	22.38
23636 Haugen's Drain Services	210.00
23637 Hawkins Inc	3,978.20
23638 Matthew Bender & Co	18.47
23639 McLean County Sheriff	7,738.98
23640 MDU	2,147.67
23641 MVTL	25.00
23642 Northland Financial	110.00
23643 Otter Tail Power Co.	4,739.93
23644 Scott's Hardware	25.33
23645 John Hancock Life	220.65
23646 American Funds	613.67
23647 Starion Bond Service -	315,663.75
23648 Chad A Dahme	1,490.20
23649 Julie Petersen	343.73
23650 Barbara Price	512.78
23651 Milissa Price	1,476.62
23652 Bryan L Rothmann	1,651.97
23653 Adam Thomas	998.89
23654 Joan R Zimmerman	909.43
awd USA Taxpayment	2,200.22
23655 BHG Inc.	492.43
23656 Brown & Saenger	127.31
23657 Enerbase Cooperative	1,785.42
23658 Hawkins Inc	15.00
23659 Krause's Super Valu	38.87
23660 McLean Electric Coop	94.52
23661 VOID:	
23662 New Age Heating & Air	126.66
23663 St. Alexius Medical Center	250.00
23664 Swanston Equipment	1,547.20
23665 Wagon Wheel Lumber	401.19
23666 Waste Management	7,034.71
23667 WRT	768.42
23668 AmeriPride	312.94
23669 Dirty Deeds Excavating	362.50
23670 One Call Concepts	1.30
23671 Municipal Gov Acad	130.00

Hager made a motion to pay the bills, Moran seconded the motion all approved.

Meeting adjourned

Approved _____ President

Attest _____ Auditor